



Request for Quotation

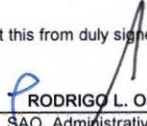
To: _____
Tel. No.: _____
Fax No.: _____

Date: January 28, 2026
Quotation #: PS 026-01-006
ABC: Php 115,000.00

Attention: _____

Sir/Madam:

Please quote your lowest price on the items/s listed below, stating the shortest time of delivery and submit this from duly signed by your representative.


RODRIGO L. OJENAL
SAO, Administrative Division

To be filled-out by Supplier:

ITEM NO:	ITEM & DESCRIPTION	QTY	UNIT	BRAND	UNIT PRICE	TOTAL PRICE
	<p>SUPPLY OF LABOR AND MATERIALS FOR VENUE STYLING AND PHOTO WALL DESIGN for the SINAG; Parangal at Pagkilala sa mga Natatanging Lingkod Bayan (2025 OSG PRAISE Awarding Ceremony) inclusive of VAT, services, delivery and other charges:</p> <p><i>Event Title: 2025 OSG PRAISE Awarding Ceremony</i> <i>Event Date: February 20, 2026</i> <i>Estimated No. of Attendees: 600-700 persons</i> <i>Delivery Address: PICC, CCP Complex Bldg., Roxas Boulevard, Brgy. 76, Pasay City, Philippines</i></p> <p><i>Theme: Parangal at Pagkilala sa mga Natatanging Lingkod Bayan (Formal Filipiniana)</i></p> <p>MINIMUM TECHNICAL SPECIFICATIONS/INCLUSIONS</p> <p>Scope of Work/Other Requirements:</p> <p>A. Full Stage Design is in PICC Main Hall B. Photo Wall Design in front of PICC Main Hall C. Must in accordance with the Theme (Filipiniana) D. LED Wall framing with thematic elements (2 LED Walls with dimension of 16 ft x 9.35 ft)</p> <p>Other Requirements:</p> <p>1. Mobilization, delivery installation and demobilization of the required equipment. 2. Supplier must ensure that all the equipment to be used should be compatible with the facilities of the event venue to be leased by the OSG, if applicable. 3. The design should be for the entire duration of the event, excluding the ingress and egress times allowable by the event venue. Any additional charges due to extension on the no. of hours of program should be properly coordinated with the authorized representative of the PRAISE Committee for approval. 4. Supplier must coordinate with the venue regarding any requirements (i.e. power and/or connection of equipment, if any). All necessary cables and connection shall be provided by the supplier. 5. The service provider must be able to produce and execute the appropriate graphical designs/render structure complement before the event and be able to submit the render of design to the PRAISE Committee on or before February 4, 2026 or as needed, upon coordination with the committee. 6. Additional 15% corkage fee is imposed by PICC on outside supplier. The estimated amount Php 115,000.00 includes the 15% corkage fee is imposed by PICC on outside corkage fee imposed by PICC.</p> <p>Note: Crew meals will be shouldered by supplier. The supplier will be allowed to deviate from the specifications provided that said deviations will be equal or greater than those stipulated. They must submit the pictures/photographs of previous work for evaluation of authorized representative. Also, supplier must provide option for rescheduling or modification due to unforeseen suspension of work.</p> <p align="center">(Price Vat-Included)</p>	1	lot			

Delivery Period:

Warranty:

Price Validity:

SIGNATURE OF AUTHORIZED REPRESENTATIVE

Note:

- Please quote within ___ days from the date of RFQ.
- Bidders must submit current and valid documentary legal requirements upon sending the filled out quotation
 - Mayor's / Business Permit;
 - PhilGEPS Registration Number: _____ Membership: Platinum Red
 - Income / Business Tax Return (for Small Value Procurement);
 - Notarized Omnibus Sworn Statement is required (50K Above);
 - Tax Clearance Certificate;
 - Bidders who have previously submitted the above legal requirements may no longer require its re-submission.

Sir,

I hereby certify under oath that I have personally conducted this canvass, which the price/s quoted are true and correct, and the signature of representative of the company submitting the quotation is genuine.


PAOLO MIGUEL U. TORIO/ FATHIA K. KARIM/ RUEL S. BERMUDEZ
SIGNATURE OF CANVASSER

For more information, you may contact us:

Telephone: 8836-3314

Telefax: 8813-1174

Please send your quotation to:

OSG-HA-QF-039

Rev.00 (05 July 2018)