



Republic of the Philippines
Office of the Solicitor General
Request for Quotation

238

To: _____
Tel. No.: _____
Fax No.: _____

Date: October 16, 2023
Quotation #: PS 023-10-146
ABC: _____

Attention: _____

Sir/Madam:

Please quote your lowest price on the items/s listed below, stating the shortest time of delivery and submit this from duly signed by your representative.

RODRIGO L. OJENAL
SAO, Administrative Division

To be filled-out by Supplier:

| ITEM NO: | ITEM & DESCRIPTION | QTY | UNIT | BRAND | UNIT PRICE | TOTAL PRICE |
|----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|-------|-------|------------|-------------|
| 1 | Procurement of Common-use Office Supplies: MOUSE, USB TYPE Connectivity: USB; DPI: 1600 Scroll wheel Direction: Two way Buttons: Left, Middle, right button Compatible with MAC and Windows Note: Supplier is required to provide a warranty and must warrant that in case of defective delivered item upon usage of the end-user, it will be subject for replacement. (Price Vat-Included) | 50 | units | | | |

Delivery Period: _____
Warranty: _____
Price Validity: _____

SIGNATURE OF AUTHORIZED REPRESENTATIVE

Note:

- Please quote within ___ days from the date of RFQ.
- Bidders must submit current and valid documentary legal requirements upon sending the filled out quotation
 - Mayor's / Business Permit;
 - PhilGEPS Registration Number: _____ Membership: Platinum Red
 - Income / Business Tax Return (for Small Value Procurement, above Php500,000);
 - Omnibus Sworn Statement for Small Value Procurement (for above P50,000 - Notarized OSS is required);
 - Bidders who have previously submitted the above legal requirements may no longer require its re-submission.

Sir,
I hereby certify under oath that I have personally conducted this canvass, which the price/s quoted are true and correct, and the signature of representative of the company submitting the quotation is genuine.

Anna Loraine C. Alviar
ANNA LORAINÉ C. ALVIAR / JOSEPHINE ALCASAREN / MA. DESIREE C. ANDAYA
SIGNATURE OF CANVASSER

For more information, you may contact us:

Telephone: 8836-3314
Telefax: 8813-1174

Please send your quotation to:

rfq.osgprocurement@gmail.com