



Republic of the Philippines
Office of the Solicitor General

Request for Quotation

To: _____
Tel. No.: _____
Fax No.: _____

Date: June 15, 2023
Quotation #: PS-023-06-091
ABC: _____


Attention: _____

Sir/Madam:

Please quote your lowest price on the items/s listed below, stating the shortest time of delivery and submit this from duly signed by your representative.

RODRIGO L. OJENAL
SAO, Administrative Division

To be filled-out by Supplier:

ITEM NO	ITEM & DESCRIPTION	QTY	UNIT	BRAND	UNIT PRICE	TOTAL PRICE
1	<p>Procurement of: CUSTOMIZED PLAQUE FOR RECOGNITION FOR THE GAWAD AMIGO 2023:</p> <p><i>Materials:</i> Clear Glass mounted on Wooden Stand <i>Estimated Delivery Period:</i> On or before June 21, 2023 <i>Design:</i></p>  <p><i>Estimated Size/Dimensions:</i> Body/Plaque: 3/8 Clear Glass (12x19cm) Base Wood: 14cm x 12cm x 7cm</p> <p><i>Text:</i></p> <p style="text-align: center;">The Solicitor General And the men and women of The Office of the Solicitor General</p> <p style="text-align: center;">Present</p> <p style="text-align: center;">The 2023 AMIGO AWARD To (Name of Awardee)</p> <p style="text-align: center;">In grateful recognition of your invaluable assistance to the OSG and support for our advocacy for the defense of the Republic, the greatest interest of our Nation, and the welfare of the Filipino People</p> <p style="text-align: center;">Given this 23rd day of June 2023 on the occasion of the 122nd OSG Anniversary Celebration at the Rizal Park Hotel, Manila Philippines</p> <p style="text-align: center;">MENARDO I. GUEVARRA Solicitor General</p> <p style="text-align: center;">SHARON E. MILLAN-DECANO Assistant Solicitor General Chair, OSG Anniversary Committee</p>	10	pcs			

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	<p>*Note: All sizes and materials needed are only estimates. Supplier must send the proportionate sizes along with the thickness of the plaques. Requested quantity for quotation may differ in preparation of Purchase Order due to actual no. of plaques needed upon awarding.</p> <p>(Price Vat-Included)</p>					

Delivery Period: _____
Warranty: _____
Price Validity: _____

SIGNATURE OF AUTHORIZED REPRESENTATIVE

1. Please quote within 3 days from the date of RFQ.
2. Bidders must submit current and valid documentary legal requirements upon sending the filled out quotation
 - a. Mayor's / Business Permit;
 - b. PhilGEPS Registration Number: _____ Membership: Platinum Red
 - c. Income / Business Tax Return (for above P500K);
 - d. Omnibus Sworn Statement for Small Value Procurement (for ABC of P50,000 and above, Notarized OSS is required upon signing of PO);
 - e. Bidders who have previously submitted the above legal requirements may no longer require its re-submission.

Sir,

I hereby certify under oath that I have personally conducted this canvass, which the price/s quoted are true and correct, and the signature of representative of the company submitting the quotation is genuine.

SONNY S. BERMUDEZ / ANNA LOURAINA C. ALVIAR
SIGNATURE OF CANVASSER

For more information, you may contact us:

Telephon 8836-3314
Telefax: 8813-1174

Please send your quotation to:

rfq.osgprocurement@gmail.com