



Republic of the Philippines
Office of the Solicitor General

Request for Quotation

To: _____
Tel. No.: _____
Fax No.: _____
Attention: _____

Date: November 22, 2022
Quotation #: PS 022-11-200
ABC: _____

Sir/Madam:

Please quote your lowest price on the items/s listed below, stating the shortest time of delivery and submit this from duly signed by your representative.

RODRIGO L. OJENAL
SAO, Administrative Division

To be filled-out by Supplier:

ITEM NO	ITEM & DESCRIPTION	QTY	UNIT	BRAND	UNIT PRICE	TOTAL PRICE
1	<p>SUPPLY OF LABOR AND MATERIALS, TOOLS AND EQUIPMENT FOR THE REPAIR OF OSG'S PADILLA HALL</p> <p><i>Repair of the OSG Padilla Hall located at the 9th Floor OSG Main Building 134 Amorsolo St. Legaspi Village, Makati City.</i></p> <p>TECHNICAL SPECIFICATION A. SCOPE OF WORKS 1. Mobilization / Demobilization - 1 Lot 2. Supply, Installation and Fabrication of modular cubicles with tables for Lawyers - 8 sets a. Size: (2.00mts.L1 - 2.00mts.L2 x 1.50mts.W1 x 0.80mts.W2 x 1.70mts.H) b. Color: For swatches approval c. Pattern: For swatches approval d. Electrical: LAN outlets, Duplex Power outlets and wiring 3. Supply, Installation and Fabrication of modular cubicles with tables for Secretaries: 2 sets a. Size: (1.00mts.L1 - 1.00mts.L2 x 1.00mts.W x 1.20mts.H) b. Color: For swatches approval c. Pattern: For swatches approval d. Electrical: LAN outlets, Duplex Power outlets and wiring Supply, Installation and Fabrication of workstation for Front Desk Secretary: 1 set a. Size: Table: 2.40mts.L x 1.60mts.L2 x 1.10mts.W x 1.40mts.H b. Color: For swatches approval c. Paint color: For swatches approval d. Electrical: LAN outlets, Duplex Power and wirings Supply, Installation and Fabrication of ASG Room Modular Workstation with Side Cabinet (Pls. see attached layout): 1 set a. Size: Table - 2.20mts.L x 0.90mts.W x 0.75mts.H Side Cabinet - 1.8mts.L x 0.60mts.W x 0.60mts.H b. Area: At least 13sqm c. Fully painted inside and outside d. Paint color: For swatches approval e. Electrical: LAN outlets, Duplex Power and wirings Supply, Installation and Fabrication of SSS Room Modular Workstation with Side Cabinet (Pls. see attached layout): 1 set a. Size: Table - 2.20mts.L x 0.90mts.W x 0.75mts.H Side Cabinet - 1.8mts.L x 0.60mts.W x 0.60mts.H b. Area: At least 13sqm c. Fully painted inside and outside d. Paint color: For swatches approval e. Electrical: LAN outlets, Duplex Power and wirings Painting Works - 170sq.m. a. Color: For swatches approval b. Area: 170sq.m. Tiling Works - 100sq.m. a. Color: For swatches approval b. Size: 0.40mts. X 0.40mts. c. Are: 100sq.m. Preparation of copies of As-Built Plans for Architectural and Electrical including a. Architectural - 7 sets b. Electrical - 7 sets Drywall Partition - 1 Lot Kitchen Ceiling Works - 1 Lot Hauling of Debris Materials - 1 Lot Note: All materials, tools, and equipment is provided by the suppliers. Supplier is also responsible for permits, and licenses, if necessary or required.</p>	1	LOT			

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	<p><i>Delivery Period:</i> The contractor has forty-five (45) days (inclusive of Saturdays, Sundays, and Holidays) to complete the scope of work which shall be done after office hours only (during working days) and 24 hours for Saturdays, Sundays, and Holidays. The Contract shall commence five (5) days from receipt of the Notice to Proceed (NTP).</p> <p>Please provide Statement of Compliance per line/provision stated with the attached Terms of Reference, which includes the following:</p> <p>a. Approved Budget for the Contract; b. Performance Security; c. Payment Schemes; d. Responsibilities of the Contractor; and e. Delivery Period f. Qualifications of the Contractor g. Scope of Works</p> <p>Note: Statement of Compliance forms part of the technical requirements. The supplier will be allowed to deviate from the requirements of this RFQ and attached Terms of Reference (TOR) provided that said deviations will be equal or greater than those stipulated. Furthermore, any and all deviations should be listed and explained in detail within their proposal under a separate and dedicated provision.</p> <p>(Price Vat-Included)</p>					

Delivery Period: _____
Warranty: _____
Price Validity: _____

SIGNATURE OF AUTHORIZED REPRESENTATIVE

Note:

1. Please quote within ___ days from the date of RFQ.
2. Bidders must submit current and valid documentary legal requirements upon sending the filled out quotation
 - a. Mayor's / Business Permit;
 - b. PhilGEPS Registration Number: _____ Membership: Platinum Red
 - c. Income / Business Tax Return (for Small Value Procurement, above Php500,000);
 - d. Omnibus Sworn Statement for Small Value Procurement (for above P50,000 - for unnotarized; Notarized OSS is required upon signing of PO);
 - e. Bidders who have previously submitted the above legal requirements may no longer require its re-submission.

Sir,

I hereby certify under oath that I have personally conducted this canvass, which the price/s quoted are true and correct, and the signature of representative of the company submitting the quotation is genuine.


ISRAEL C. DALLUAY

SIGNATURE OF CANVASSER

For more information, you may contact us:

Telephone 8836-3314

Telefax: 8813-1174

Please send your quotation to:

rfq.osgprocurement@gmail.com

OSG-HA-QF-039

Rev.00 (05 July 2018)