



Republic of the Philippines  
Office of the Solicitor General

# Request for Quotation

To: \_\_\_\_\_  
Tel. No.: \_\_\_\_\_  
Fax No.: \_\_\_\_\_  
Attention: \_\_\_\_\_

Date: December 4, 2020  
Quotation #: PMU-020-12-115  
ABC: \_\_\_\_\_

Sir/Madam:

Please quote your lowest price on the items/s listed below, stating the shortest time of delivery and submit this from duly signed by your representative.

**RODRIGO L. OJENAL**  
SAO, Administrative Division

**To be filled-out by Supplier:**

ITEM NO:	ITEM & DESCRIPTION	QTY	UNIT	UNIT	TOTAL PRICE
	<b>Procurement Of:</b>  <b>Food and Catering Services</b> Office of the Solicitor General 2020 Year End Assesment Activity (YEAA) <b>Inclusions of:</b> 3 choices of meals Drink Rice <b>Venue:</b> Office of The Solicitor General <b>Date:</b> December 11, 2020  <p style="text-align: center;">(Price Vat-Included)</p>	250	pax		

Delivery Period: \_\_\_\_\_  
Warranty: \_\_\_\_\_  
Price Validity: \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE OF AUTHORIZED REPRESENTATIVE

Note:

1. Please quote within 3 days from the date of RFQ.
2. Bidders must submit current and valid documentary legal requirements upon sending the filled out quotation
  - a.  Mayor's / Business Permit;
  - b.  PhilGEPS Registration Number: \_\_\_\_\_ Membership:  Platinum  Red
  - c.  Income / Business Tax Return (for Small Value Procurement);
  - d.  Omnibus Sworn Statement for Small Value Procurement (upon signing of Purchase Order);
  - e.  Bidders who have previously submitted the above legal requirements may no longer require its re-submission.

Sir,

I hereby certify under oath that I have personally conducted this canvass, which the price/s quoted are true and correct, and the signature of representative of the company submitting the quotation is genuine.

**ISRAEL DALLUAY / RUEL BERMUDEZ**  
SIGNATURE OF CANVASSER

**For more information, you may contact us:**

Telephone: (02) 8836-3314 , (02) 8988-1674 Loc 777  
Telefax: (02) 8813-1174



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ABC: \_\_\_\_\_

**Please send your quotation to:**

*osg.procurement@gmail.com & rlojenal@osg.gov.ph*

OSG-HA-QF-039  
Rev.00 (05 July 2018)