

PURCHASE REQUEST
OFFICE OF THE SOLICITOR GENERAL
 (Agency)

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| Department: Various Legal Divisions and Services | PR No. <u>026-03-039</u> | Date: <u>March 12, 2026</u> |
| Section: | SAI No. _____ | Date: _____ |

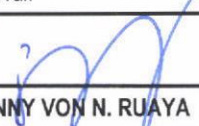
| Stock No. | Unit | Item Description | Qty | Estimated Unit Cost | Estimated Amount |
|-----------|------|---|-----|------------------------------------|-------------------|
| | lot | <p>SUPPLY OF LABOR AND MATERIALS FOR THE REPAIR OF OSG OFFICES FOR THE RELOCATING DIVISIONS AND SERVICES AT CONVERGYS ONE BUILDING</p> <p>The Office of the Solicitor General (OSG) intends to repair a total of 2,362.20 sq.m. office space at the 5th floor of Convergys One Building located at 6796 Ayala Avenue, corner Salcedo Street, Legaspi Village, Makati City (the Property)</p> <p>Scope of Works:</p> <ol style="list-style-type: none"> 1. Supply of Proposed and As-Built Plans with signed and sealed blueprints (Architectural and Electrical, Plumbing, Fire Detection and Alarm System and Fire Protection System) including processing of all Pre-Construction/ Post-Construction permit (5th floor). 2. Dismantling Works 3. Mobilization and Demobilization 4. Supply and Installation of extension of hallway Vinyl Tiles or Self Leveling Epoxy floor finish at lobby 5. Supply and Installation of New Vinyl Tiles or Self Leveling Epoxy 6. Supply, Fabrication and Installation of Filing Room 7. Supply, Fabrication and Installation of Storage Room 8. Supply, Fabrication and Installation of Legal Divisions Room 9. Supply, Fabrication and Installation of ASG Room 10. Supply, Fabrication and Installation of Administrative Division Room 11. Supply, Fabrication and Installation of Human Resources Management Division Room 12. Supply, Fabrication and Installation of Library & Legal Resources Division Room 13. Supply, Fabrication and Installation of Case Management Service Room 14. Supply, Fabrication and Installation of Docket Management Service Room 15. Supply, Fabrication and Installation of Directors Office in HRMD, CMS and DMS 16. Supply, Fabrication and Installation of Electricals 17. Supply, Fabrication and Installation of Male and Female Comfort Room in Divisions and Services 18. Supply, Relocation/Reposition and Installation of Fire Detection and Alarm System and Fire Protection System 19. Electricity Meter and Water Meter 20. Hauling of Debris, Cleaning the area after construction and deploying a Quick Response Team (QRT) prior to Turn Over. <p>Attached: (1) Terms of Reference (TOR); (2) Market Study/Abstract of Canvass; (3) Project Procurement Management Plan (PPMP); and (4) Annual Procurement Plan (APP).</p> | 1 | Php 27,000,000.00 VAT Inclusive | Php 27,000,000.00 |

FUNDS AVAILABLE:

RYAN C. THOMAS
 Director IV
 Financial Management Service

Amount in Words: **TWENTY-SEVEN MILLION PESOS ONLY** Php 27,000,000.00

Purpose: **For Repair of OSG Extension Offices at Convergys One Building**

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| Prepared By: | Recommending Approval: | Approved by: |
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| MA. ERIKA G. ATAD | SONNY VON N. RUAYA | DARLENE MARIE B. BERBERABE |
| Member, TWG for Repair/Renovation of OSG Offices for the Relocated Offices at Convergys One Building | Chairperson, TWG for Repair/Renovation of OSG Offices for the Relocated Offices at Convergys One Building | Solicitor General |