



TERMS OF REFERENCE

Procurement of Three (3) Brand New Multi-Purpose Vehicles for the Office of the Solicitor General (OSG)

The Office of the Solicitor General (OSG) is authorized to procure three (3) units of Multi-Purpose Vehicle (MPV) under Authority to Purchase Motor Vehicles (APMV) No. D4-26-00028, dated June 30, 2025. Each unit is priced at **One Million Eight Hundred Thousand Pesos (Php1,800,000.00)**, with a total allocation of **Five Million Four Hundred Thousand Pesos (Php5,400,000.00)**, to be sourced from the Agency Specific Budget under the General Appropriations Act (GAA) for Fiscal Year 2026.

These MPVs are intended for the official use of three (3) Assistant Solicitors General (ASGs) to support the performance of their official duties and functions, including attending various meetings, hearings, training sessions, and other official business.

Pursuant to Administrative Order (AO) No. 14 dated December 10, 2018, in relation to Annex A - Updated Motor Vehicle Description, Classification, and Specifications Guide of the Department of Budget and Management (DBM) Budget Circular No. 2022-1A dated March 1, 2023, the intended user and technical specifications allowed for Multi-Purpose Vehicles (MPVs) are outlined as follows:

A. FOR THE EXERCISE OF THE EXECUTIVE FUNCTIONS

For a Department Undersecretary/SG-30 and other officials of equivalent rank in NGAs, SUCs, GOCCs, GFIs, and LGUs	a. Multi-purpose Vehicle (MPV)	A four-wheel enclosed vehicle having dual side doors and a fifth rear door or lift-up tailgate. It has a maximum seating capacity of 10 passengers, including the driver, with its two (2) rows of front seats and foldable rear seats (optional). Engine displacement not exceeding 2000 cc for gasoline or 2800 cc for diesel; or AFV.
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Hence, listed below are the **maximum** and **minimum** technical specifications of Multi-Purpose Vehicles (MPVs) intended for ASGs.

TECHNICAL SPECIFICATIONS	MAXIMUM	MINIMUM
Dimensions		4,500 (L) x 1,800 (W) x 1,780 (H) mm
Chassis	Displacement: not exceeding 2000 cc for gasoline and 2800 cc for diesel	Seating Capacity: 7 persons (including the driver)

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	<p>Maximum Output: 150/3400</p> <p>Maximum Torque: 360Nm</p>	<p>Brakes: Ventilated Disc (F) Leading & Trailing Drum (R)</p> <p>Fuel System: Manufacturer Standard</p> <p>Tires/Wheels: 205/65 R16 Alloy</p> <p>Type: Diesel/Gasoline</p> <p>Transmission: 6 Speed A/T</p> <p>Cylinders: four (4)</p>
Standard Inclusions	3-year LTO Registration, Third Party Liability Insurance from a government entity, Tint, Carpet and Rubber Matting, Step Board, Seat Cover, Car Cover, Early Warning Devices, Set of Car Tools & Jack, Rain Visor/Guard, Rear and Dash Camera, Back Sensors, and other freebies.	
Warranty (As to defect on parts and/or unit)	Three (3) years or 100,000 kms., whichever comes first.	
Terms of Delivery	<p>Units shall be delivered within one (1) month from receipt of Notice to Proceed (NTP).</p> <p>The units shall be delivered at the address below:</p> <p style="text-align: center;">OFFICE OF THE SOLICITOR GENERAL 134 Amorsolo Street, Legaspi Village, 1229 Makati City</p> <p>Delivery should be made within office hours and on regular working days on or before the stipulated date in the contract unless otherwise specified for valid reason/s why the same cannot be complied with.</p>	
Special Provisions	<p>(1) Bidder must have been engaged in the sale and service maintenance of vehicles in good standing in the Philippines for at least fifteen (15) years from the date of the Invitation to Bid.</p> <p>(2) The vehicle brand must have good quality track record and must have been commercially sold and distributed in the Philippines for at least fifteen (15) years from the date of the Invitation to Bid.</p> <p>(3) The bidder must have available accredited service centers within Metro Manila for after-sales service such as, but not limited to, maintenance and repairs.</p> <p>(4) The bidder must provide a certification as to parts availability distribution within the Philippines.</p>	

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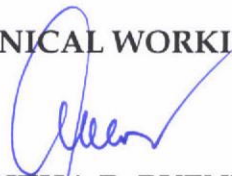
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	<p>(5) The bidder must provide certification on after sales support, with free labor coverage on initial PMS up to 20,000KM or within one (1) year, whichever comes first.</p> <p>(6) The bidder must provide at least 1 similar contract completed within five (5) years prior to the deadline for the submission and receipt of bids.</p> <p>(7) The bidder must submit proof of three (3) completed contracts with Client Satisfactory Rating for each contract issued within three (3) years prior to the submission of bid.</p> <p>For this purpose, a contract shall be considered similar to the bid if it involves goods or services of the same nature and complexity (i.e., supply and delivery of motor vehicles, particularly multi-purpose vehicles) as the subject matter of the project being procured.</p>
Eligible Goods and Related Services	<p>Goods to be supplied under the Contract funded under the GAA for FY 2026 shall be available in the market to be defined in the ITB, except otherwise to be indicated in the Bid documents that would restrict origin of goods and related services from country of origin prohibited by a decision on the UN / Security Council under Chapter VII of the Charter of the United Nations.</p> <p>For purposes of this procurement, "goods" shall refer to motor vehicle from eligible and duly accredited sales and service centers that offers "related after-sales services" such as but not limited to accessibility to service centers for repairs and maintenance, with available off-the shelf spare parts within Metro Manila.</p>
Terms of Payment	<p>Payment is thirty (30) days from the issuance of Inspection and Acceptance Report (IAR) by the OSG. It is understood that the IAR shall be issued only upon submission/completion of the following requirements: OR/CR, Warranty booklets, TPL, Sales Invoice, Delivery Receipt, and above-specified standard inclusions.</p>

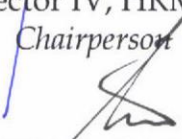
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THE TECHNICAL WORKING GROUP:



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Director IV, HRMAS
Chairperson

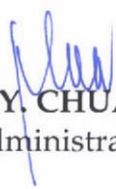


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Chief Administrative Officer
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Members:



FRANCESCO BENZON P. ANBOCHI
State Solicitor I



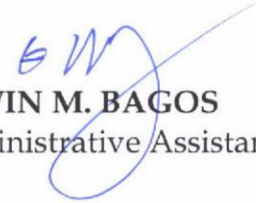
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