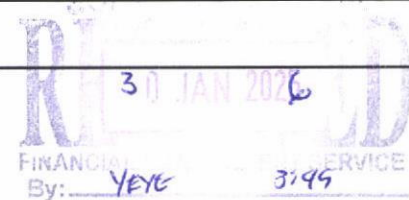








**PURCHASE REQUEST**  
**OFFICE OF THE SOLICITOR GENERAL**  
 (Agency)



Department: <b>Various Legal Divisions and Services</b>	PR No. <u>026-01-014 ap</u>	Date: <u>January 22, 2026</u>
Section:	SAI No. _____	Date: _____

Stock No.	Unit	Item Description	Qty	Estimated Unit Cost	Estimated Amount	
		<p><b>SUPPLY OF LABOR AND MATERIALS FOR THE REPAIR/RENOVATION OF OSG OFFICES FOR THE RELOCATING DIVISIONS AND SERVICES AT CONVERGYS ONE BUILDING</b></p> <p>The Office of the Solicitor General (OSG) intends to repair a total of 2,362.20 sq.m. office space at the 5th floor of Convergys One Building located at 6796 Ayala Avenue, corner Salcedo Street, Legaspi Village, Makati City (the Property)</p> <p><b>LOT 1 - Architectural, Electrical and Plumbing Works</b></p> <p><b>Scope of Works:</b></p> <ol style="list-style-type: none"> <li>1. Supply of Proposed and As-Built Plans with signed and sealed blueprints (Architectural, Electrical, Plumbing, Fire Detection and Alarm System and Fire Protection System) including processing of all Pre-Construction/Post-Construction permit (5th floor)</li> <li>2. Dismantling Works</li> <li>3. Mobilization and Demobilization</li> <li>4. Supply and Installation of extension of hallway Vinyl Tiles or Self Leveling Epoxy floor finish at lobby</li> <li>5. Supply and Installation of New Tiles or Self Leveling Epoxy</li> <li>6. Supply, Fabrication and Installation of Filing Room</li> <li>7. Supply, Fabrication and Installation of Storage Room</li> <li>8. Supply, Fabrication and Installation of Legal Divisions Room</li> <li>9. Supply, Fabrication and Installation of ASG Room</li> <li>10. Supply, Fabrication and Installation of Administrative Division Room</li> <li>11. Supply, Fabrication and Installation of Human Resources Management Division Room</li> <li>12. Supply, Fabrication and Installation of Library &amp; Legal Resources Division Room</li> <li>13. Supply, Fabrication and Installation of Case Management Service Room</li> <li>14. Supply, Fabrication and Installation of Docket Management Service Room</li> <li>15. Supply, Fabrication and Installation of Directors Office in HRMD, CMS and DMS</li> <li>16. Supply, Fabrication and Installation of Electricals</li> <li>17. Supply, Fabrication and Installation of Male and Female Comfort Room in Divisions and Services</li> <li>18. Supply and Installation of Electricity Meter and Water Meter</li> <li>19. Hauling of Debris, Cleaning the area after construction and deploying a Quick Response Team (QRT) prior to Turn Over</li> </ol> <p><b>LOT 2 - Fire Detection and Alarm System and Fire Protection System</b></p> <p><b>Scope of Works:</b></p> <ol style="list-style-type: none"> <li>1. Supply, Relocation/Reposition and Installation of Fire Detection and Alarm System</li> <li>2. Supply, Relocation/Reposition and Installation of Fire Protection System</li> <li>3. Supply of Fire Extinguisher for every Divisions and Services</li> <li>4. Fire Exit Signages and Location Map</li> <li>5. Testing and Commissioning</li> <li>6. Warranty Certificate</li> <li>7. Hauling of Debris</li> </ol>		<p>Php 24,700,000.00                      VAT INCLUSIVE</p> <p>Php 2,300,000.00                      VAT INCLUSIVE</p>	<p>Php 24,700,000.00</p> <p>Php 2,300,000.00</p>	
			<table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td style="padding: 5px;"> <p><b>FUNDS AVAILABLE:</b></p> <p><b>RYAN C. THOMAS</b>                              Director IV                              Financial Management Service</p>  </td> </tr> </table>			<p><b>FUNDS AVAILABLE:</b></p> <p><b>RYAN C. THOMAS</b>                              Director IV                              Financial Management Service</p> 
<p><b>FUNDS AVAILABLE:</b></p> <p><b>RYAN C. THOMAS</b>                              Director IV                              Financial Management Service</p> 						

	Attached: (1) Terms of Reference (TOR); (2) Market Study/Abstract of Canvass; (3) Project Procurement Management Plan (PPMP); and (4) Annual Procurement Plan (APP)		
Amount in Words:	TWENTY-SEVEN MILLION PESOS ONLY		Php 27,000,000.00
Purpose:	For Repair / Renovation of OSG Extension Offices at Convergys One Building		
Prepared By:	Recommending Approval:	Approved by:	
			
<b>AO V MA. ERIKA G. ATAD</b>	<b>ASG SONNY VON N. RUAYA</b>	<b>DARLENE MARIE B. BERBERABE</b>	
Member, TWG for Repair/Renovation of OSG Offices for the Relocated Offices at Convergys One Building	Chairperson, TWG for Repair/Renovation of OSG Offices for the Relocated Offices at Convergys One Building	Solicitor General	