

Republic of the Philippines
OFFICE OF THE SOLICITOR GENERAL
 134 Amorsolo St., Legaspi Village
 Makati City
PURCHASE ORDER

Supplier: TOYOTA MAKATI, INC. UNDER THE TRADE NAME TOYOTA BICUTAN PARAÑAQUE Address: KM. 15 West Service Road, South Super Highway, Sun Valley, Parañaque City TIN: 225-814-535-0000 Account No.: 1786-0902-33 Bank: LBP-Pasong Tamo Telephone: (02) 8777-9500 Fax: 02-7779485	P.O. # 025-12-179 Date: December 26, 2025 Mode of Procurement: Negotiated Procurement - Small Value Procurement
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Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: OFFICE OF THE SOLICITOR GENERAL Date of Delivery:	Delivery Term: Within 30 days upon availability of the stated vehicle Payment Term: Within 30 days upon Issuance of Inspection and Acceptance Report (Bank to Bank)
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Stock No.	Unit	Description	Qty.	Unit Cost	Amount
PREVENTIVE MAINTENANCE SERVICE: 35,000 KM CHECK-UP FOR VEHICLE MODEL: 2024 TOYOTA INNOVA 2.8 XE DSL A/T WITH PLATE NO. SND 2160					
Labor:					
	hour	35,000 KM Check-Up	2.700	Php 553.57	Php 1,494.64
	hour	Clean and Adjust All Brakes	1.6	616.07	985.71
	hour	Toyota Car Care	1.0	616.07	616.07
Subtotal:					Php 3,096.42
Parts:					
	piece	Gasket	1	67.86	67.86
	liter	TGFS SP/C2 5W-30 1L	8	730.58	5,844.64
	piece	Oil Filter IMV	1	568.28	568.28
	can	Brake Cleaner	1	203.91	203.91
	bottle	DSL Injector Cleaner	1	881.25	881.25
	can	Toyota Genuine Engine Room Cleaner	1	310.08	310.08
	can	Toyota Genuine Engine Room Coat	1	321.09	321.09
Subtotal:					Php 8,197.11
Sublet:					
	lot	Miscellaneous B	1	426.97	426.97
	lot	TMP POL & Inc.	1	170.00	170.00
Subtotal:					Php 596.97
MISC/Material:					
	lot	X-1R Engine Treatment	1	1,071.43	1,071.43
Subtotal:					Php 1,071.43
Total Labor:					Php 3,096.42
Total Parts:					Php 8,197.11
Total Sublet:					Php 596.97
Total MISC/Material:					Php 1,071.43
SUBTOTAL:					Php 12,961.93
VAT:					Php 1,555.43
Note: Service provider must warrant that in case of defect in the repaired unit upon usage, it will be subject for repair/replacement, free of charge. The following shall be deemed to form and construed as part of the agreement: I. Quotation I. RFQ Form II. Other documents as may be required by laws					

Total Amount in Words: **FOURTEEN THOUSAND FIVE HUNDRED SEVENTEEN AND 36/100 PESOS ONLY** **Php 14,517.36**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

Conforme:

ENGR. RICHARD A. BRIANTE
 Pro Service Advisor
 Toyota Bicutan

(Signature over printed name)

1/15/26
 (Date)

JESSICA L. CASTRO
 CAO, Administrative Division

EDITHA R. BUENDIA
 Director IV, HRMAS

Funds Available:

ALOBS: 02-101101-2025-12-725

Amount: ₱ 14,517.36

ARIEL J. UBINA
 Chief Accountant