

Republic of the Philippines
OFFICE OF THE SOLICITOR GENERAL
 134 Amorsolo St., Legaspi Village
 Makati City
PURCHASE ORDER

OCT 14 2025
 Yete 10:59

Supplier: **TOYOTA MAKATI, INC. UNDER THE TRADE NAME TOYOTA BICUTAN PARAÑAQUE**
 Address: KM. 15 West Service Road, South Super Highway, Sun Valley, Parañaque City
 TIN: 225-814-535-00000
 Account No.: 1786-0902-33 Bank: LBP-Pasong Tamo
 Telephone: (02) 8777-9500 Fax: 02-7779485
 P.O. # **025-10-132**
 Date: **October 2, 2025**
 Mode of Procurement: **Negotiated Procurement - Small Value Procurement**

Please furnish this Office the following articles subject to the terms and conditions contained herein:

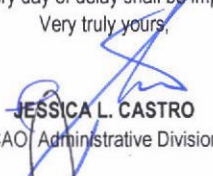

Place of Delivery: **OFFICE OF THE SOLICITOR GENERAL**
 Date of Delivery:
 Delivery Term: **Within 30 days upon availability of the stated vehicle**
 Payment Term: **Within 30 days upon Issuance of Inspection and Acceptance Report (Bank to Bank)**

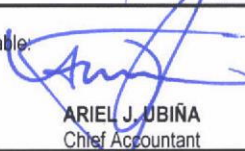
Stock No.	Unit	Description	Qty.	Unit Cost	Amount
PREVENTIVE MAINTENANCE SERVICE: FOR 60,000 KM CHECK-UP FOR VEHICLE MODEL: TOYOTA COROLLA ALTIS 1.6G M/T WITH PLATE NO. SNE 6386 (CS NO. A7R339)					
Labor:					
	hour	60,000 KM Check-Up	3.200	Php 553.57	Php 1,771.42
	hour	Toyota Air Care Service	1	553.57	553.57
	hour	Toyota Car Care	0.840	616.07	517.50
		Subtotal:			Php 2,842.49
Parts:					
	piece	Oil Filter	1	421.23	421.23
	piece	Gasket	1	67.86	67.86
	liter	TGFS SN/CF 5W-30 1L	5	730.58	3,652.90
	can	Brake Cleaner	1	203.91	203.91
	bottle	Gas Injector Cleaner	1	879.38	879.38
	lot	Element, Air Refiner	1	2,294.78	2,294.78
	can	Toyota Genuine Engine Room Cleaner	1	310.08	310.08
	can	Toyota Genuine Engine Room Coat	1	321.09	321.09
	lot	Aircon Cleaner	1	3,843.99	3,843.99
		Subtotal:			Php 11,995.22
Sublet:					
	lot	Miscellaneous B	1	426.97	426.97
	lot	TMP POL & Inc.	1	160.00	160.00
		Subtotal:			Php 586.97
		Total Labor:			Php 2,842.49
		Total Parts:			Php 11,995.22
		Total Sublet:			Php 586.97
		SUBTOTAL:			Php 15,424.68
		VAT:			Php 1,850.97
<p>Note: Service provider must warrant that in case of defect in the repaired unit upon usage, it will be subject for repair/replacement, free of charge.</p> <p>The following shall be deemed to form and construed as part of the agreement:</p> <p>I. Quotation I. RFQ Form II. Other documents as may be required by laws</p>					

Total Amount in Words: **SEVENTEEN THOUSAND TWO HUNDRED SEVENTY FIVE AND 65/100 PESOS ONLY** **Php 17,275.65**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme: 
 ENGR. RICHARD T. URIARTE
 Pro Services Advisor
 Toyota Bicutan
 (Signature over printed name)
 10/14/25
 (Date)

Very truly yours,

 JESSICA L. CASTRO
 CAO Administrative Division

 EDITHA R. BUENDIA
 Director IV, HRMAS

Funds Available: 
 ARIEL J. UBIÑA
 Chief Accountant
 ALOBS: 02-101101-2025-10-583
 Amount: ₱ 17,275.65

OFFICE OF THE SOLICITOR GENERAL
RECORDED
 14 OCT 2025
 BUDGET DIVISION
 By: 