

Republic of the Philippines
OFFICE OF THE SOLICITOR GENERAL
 134 Amorsolo St., Legaspi Village
 Makati City
PURCHASE ORDER

RECEIVED
OCT 06 2025

Supplier: **ZAB ENTERPRISES INC.**
 Address: 2151 Sobriedad St. Cor. Blumentritt Ext. Zone 053 Brgy., 536, Sampaloc Manila
 TIN: 009-294-989-00000
 Account No.: 3721-0059-75 Branch: LBP - España Branch
 Telephone: 8712-8535 / 8711-0942 Email: zabenterprises04@yahoo.com


P.O. # **025-10-129**
 Date: October 1, 2025
 Mode of Procurement: Shopping

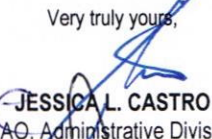
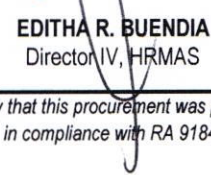
Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

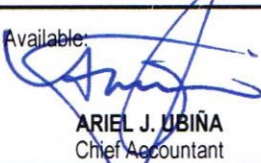
Place of Delivery: **OFFICE OF THE SOLICITOR GENERAL**
 Delivery Term: W/in thirty (30) days upon receipt of P.O.
 Payment Term: w/in 30 days upon issuance of Inspection & Acceptance Report (Bank to Bank)

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
PROCUREMENT OF COMMON USE OFFICE SUPPLIES					
1	box	Bonus, Folder with Tab, Legal Material: Tagboard/Carrier/Foldcote/Cupstock Board Size: Legal; Color: Cream or Brown Packaging: 100pcs per pack/box Smooth-finished and non-blot on both sides	169	Php 700.00	Php 118,300.00
2	piece	Waste Basket Plastic	38	45.00	1,710.00
3	piece	UK Office, Paper Puncher, Two (2) Hole Punching Capacity: at least 30 sheets of 70gsm With two hole guide; with lever lock; Heavy Duty Diameter of Hole: approx. 7mm	39	145.00	5,655.00
4	piece	HBW Office, Stapler, Standard Type Min. Loading Capacity of 200 staple wires; Heavy Duty; Rigid With at least one time binding capacity of 2-20 sheets (70 gsm paper)	66	98.00	6,468.00
5	box	Etona, Staple Wire, Heavy Duty, Binder Type No. 13 Size: 23/13; 1000 wires per box Made of steel wire coated with anti-corrosion material No. of staples per strip (min): 100	13	45.00	585.00
<p>Note: The supplier warrant that in case of defective delivered item upon usage of the end-user, it will be subject for replacement, free of charge.</p> <p>The following documents shall be deemed to form & construed as part of this agreement</p> <ul style="list-style-type: none"> i. Request for quotation ii. Quotation iii. Pictures iv. Other documents as may be required by laws 					
Total Amount in Words: ONE HUNDRED THIRTY TWO THOUSAND SEVEN HUNDRED EIGHTEEN PESOS ONLY					Php 132,718.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed. DPS

Conforme: 
 (Signature over printed name)
 10-6-25
 (Date)

Very truly yours,

JESSICA L. CASTRO
 CAO, Administrative Division

EDITHA R. BUENDIA
 Director IV, HRMAS

Funds Available: 
 ALOBS: 02-101101-2025-10-573
 Amount: ₱ 132,718.00
ARIEL J. UBIÑA
 Chief Accountant

This is to certify that this procurement was posted at Philgeps in compliance with RA 9184
PAOLO MIGUEL U. TORIO
 Process Server