

Republic of the Philippines  
**OFFICE OF THE SOLICITOR GENERAL**  
 134 Amorsolo St., Legaspi Village  
 Makati City

**PURCHASE ORDER**

Supplier: <b>AE SAMONTE MERCHANSIDE</b> Address: G/F 1128 Escoda Street Paco, Manila TIN: 263-884-036-000 Account No.: 3401-2274-49 Telephone: 8523-4362	Branch: LBP - Cash Department Malate Manila Email: <a href="mailto:sales03.aesamonte@gmail.com">sales03.aesamonte@gmail.com</a>	P.O. # <b>025-08-117</b> Date: August 12, 2025 Mode of Procurement: Shopping
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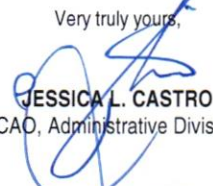
Gentlemen:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

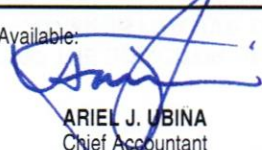
Place of Delivery: <b>OFFICE OF THE SOLICITOR GENERAL</b>	Delivery Term: W/in thirty (30) days upon receipt of P.O. Payment Term: w/in 30 days upon issuance of inspection & acceptance report (Bank to Bank)
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Stock No.	Unit	Description	Quantity	Unit Cost	Amount
<b>PROCUREMENT OF VARIOUS OFFICE SUPPLIES:</b>					
1	piece	<b>DELI - ERASER, FELT, FOR BLACKBOARD / WHITEBOARD</b> Eraser Material: Felt Overall Size: (L x W x T) (min.); 125mm x 45mm x 21mm Thickness of felt (min.) 18mm Thickness of Board (min.) 3mm	1	Php 75.00	Php 75.00
2	bottle	<b>TRODAT - STAMP PAD INK, BLACK</b> Ink color: Black Volume: 28 ml (minimum) With applicator; compatible with Shiny stamp Does not coagulate upon opening or application	74	170.00	12,580.00
3	bottle	<b>TRODAT - STAMP PAD INK, BLUE</b> Ink color: Blue Volume: 28 ml (minimum) With applicator; compatible with Shiny stamp Does not coagulate upon opening or application	73	170.00	12,410.00
4	piece	<b>HBW - BALLPEN, BLACK</b> Ink color: Black Ballpoint tip: 0.5 mm Good writing performance	757	5.65	4,277.05
5	piece	<b>HBW - BALLPEN, BLUE</b> Ink color: Blue Ballpoint tip: 0.5 mm Good writing performance	781	5.65	4,412.65
6	piece	<b>HBW - BALLPEN, RED</b> Ink color: Red Ballpoint tip: 0.5 mm Good writing performance	556	5.65	3,141.40
7	pack	<b>VECO - STICKER PAPER</b> Letter size: 215.9 mm x 279.4 mm Weight: 80 gsm Color: White with matte finish 10 sheet per pack	29	58.00	1,682.00
8	roll	<b>CROCODILE - DOUBLE-SIDED TAPE</b> Size: 1 inch width Usable length: At least 50 meters or adjust quantity to equivalent total length  <b>Note:</b> The supplier must warrant that any defective item discovered upon usage by the end-user shall be replaced free of charge.  The following documents shall be deemed to form & construed as part of this agreement i. Request for quotation ii. Quotation iii. Pictures iv. Other documents as may be required by laws	4	88.00	352.00
Total Amount in Words: <b>THIRTY EIGHT THOUSAND NINE HUNDRED THIRTY PESOS &amp; 10/100 ONLY</b>					<b>Php 38,930.10</b>

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme:   
 (Signature over printed name)  
 8/13/25  
 (Date)

Very truly yours,  
  
**JESSICA L. CASTRO**  
 CAO, Administrative Division  
  
**EDITHA R. BUENDIA**  
 Director V, HRMAS

Funds Available:   
 ALOBS: 02-101101-2025-09-460  
 Amount: \$ 38,930.10  
**ARIEL J. UBINA**  
 Chief Accountant

This is to certify that this procurement was posted at Philgeps in compliance with RA 9184

**PAOLO MIGUEL U. TORIO**  
 Process Server