

Republic of the Philippines  
**OFFICE OF THE SOLICITOR GENERAL**  
 134 Amorsolo St., Legaspi Village  
 Makati City

**PURCHASE ORDER**

Supplier: **HRJD CONSTRUCTION SERVICES**  
 Address: Blk 1 C. Molina St., Vicente Reales, Valenzuela City  
 TIN: 740-190-024-000  
 Account No.: 6371016870 Bank: Landbank - Cainta Junction Branch  
 Telephone: 0917-1790601/0995-2047395 Email: constructionserviceshrjed@gmail.com

P.O. # **024-07-114**  
 Date: July 26, 2024  
 Mode of Procurement:  
 Small-Value Procurement

Gentlemen:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: Convergys One Building 6796 Ayala Ave. Legaspi Village, Makati City  
 Date of Delivery:

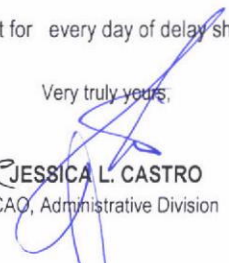
Delivery Term: 30 days upon receipt of P.O.  
 Payment Term: w/in 30 days upon final acceptance  
**Bank to Bank**

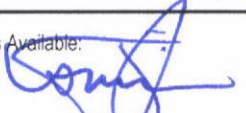
Stock No.	Unit	Description	Qty.	Unit Cost	Amount
	lot	<b>SUPPLY OF LABOR AND MATERIALS FOR THE CIVIL, MECHANICAL, AND ELECTRICAL WORKS PRIOR TO THE INSTALLATION OF SMART DATA CABINET</b> Delivery Address: 7th Floor, CONVERGYS ONE BUILDING 6796 Ayala Avenue cor. Salcedo St., Legaspi Village, Makati City Delivery Terms: 30 day upon receipt of Purchase Order Scope of Services: 1. Mobilization and Demobilization 2. Preparation of Proposal and As-built Plans for the Mechanical and Electrical Works (Signed & Sealed) 3. Preparation and processing of necessary permits which may be required by the building admin (APMC), Local Government Unit and other public/private entities. 4. Supply, fabrication, and installation of the following: a. Drain Pipe Line b. Electrical Works including Pipe, Wires, Breaker, hangers & Supports and necessary requirements as required to complete the system. c. Coring Works 5. Supply, fabrication, and installation of air-ducting of existing exhaust in the building (Ducting Works including Flexible Duct, hangers & Support 6. Testing and Commissioning 7. Hauling of Debris Other Requirements: The contractor shall provide all materials, equipment, tools, apparatus, transportation, labor and supervision required to implement the project. Note: Contractor shall warrant repair of defective works within seven (7) Calendar Days from notice. The following documents shall be deemed to form and construed as part of this agreement: I. Quotation II. Request for Quotation III. Statement of Compliance to the Technical Specification for the detailed Scope of Works. IV. Guidelines of Works from the Building Administrator of APMC V. Other documents as may be required by laws	1	Php 350,000.00	Php 350,000.00


Total Amount in Words: **Three Hundred Fifty Thousand Pesos Only** Php 350,000.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme: MELVIN C. MEDINA  
 (Signature over printed name)  
JULY 28, 2024  
 (Date)

Very truly yours,  
  
**JESSICA L. CASTRO**  
 CAO, Administrative Division  
  
**EDITHA R. BUENDIA**  
 Director IV, HRMAS

Funds Available:   
 ALOBS: 06-101107-2024-07-004  
 Amount: ₱ 350,000.00  
**ARIEL J. UBIÑA**  
 Chief Accountant

This is to certify that this procurement was posted at Philgeps in compliance with RA 9184  
  
**CHRISTIAN D. BUAT**  
 Admin Assistant I, Administrative Division