

Republic of the Philippines
OFFICE OF THE SOLICITOR GENERAL
 134 Amorsolo St., Legaspi Village
 Makati City

PURCHASE ORDER

Supplier: PEOPLE DYNAMICS, INC.	P.O. # 023-12-208
Address: U502 OMM-Citra Building, 39 San Miguel Avenue, Ortigas Center, Pasig City	Date: December 29, 2023
TIN: 252-070-855-000	Mode of Procurement: Public Bidding
Account No.: 3732-1147-76 Bank: LBP - Ortigas Center - Pearl Drive Branch	
Telephone: (02) 8635.0016 Fax No.: (02) 8637.8769	

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: OFFICE OF THE SOLICITOR GENERAL	Delivery Term: Within Six Months upon receipt of the Notice to Proceed (NTP)
Date of Delivery:	Payment Term: W/in thirty (30) days upon submission of Billing/Statement of Account based on the TOR (Bank to bank)

Stock No.	Unit	Description	Qty.	Unit Cost	Amount
	lot	<p>Procurement of Consulting Services for the Enhancement and Alignment of Existing Competency Frameworks for the Office of the Solicitor General</p> <p>Scope of Work and Deliverables:</p> <p>A. Phase 1 Organizational Profiling</p> <ul style="list-style-type: none"> - Assessment of current organizational structure and staffing pattern (OSSP) covering 205 positions: <ul style="list-style-type: none"> > Assessment of the current functional statements of the different functional units > Assessment of current functional statements of the 205 positions - Assessment of Available Competency-Based Job Description Forms for the 205 positions - Assessment of previously completed competency frameworks (for 139 administrative positions, 10 legal positions and 56 administrative positions profiled in-house) - Consultation and validation of the Phase 1 outputs <p>B. Phase 2 Crafting of the Initial Draft of the New Competency Framework</p> <ul style="list-style-type: none"> - Realignment and recalibration of the following 205 positions <ul style="list-style-type: none"> > 139 Administrative positions > 10 Legal positions > 56 Administrative positions profiled in-house - New Competency Model - New Competency Table - New Competency Matrix - Position Profiles of the 205 positions - CBJD of the 205 positions - Consultation and validation of the Phase 2 outputs <p>C. Phase 3</p> <ul style="list-style-type: none"> - Series of consultations and validations of the Draft New Competency Framework with incumbents per division and/or function - TWG Meeting with consultant after validation with incumbents per division/function for integration of inputs - Submission of the New Competency Framework <p>D. Phase 4</p> <ul style="list-style-type: none"> - Presentation of the New Competency Framework to the OSG Management 	1	Php 2,048,592.00	Php 2,048,592.00

Stock No.	Unit	Description	Qty.	Unit Cost	Amount
		<ul style="list-style-type: none"> - Crafting of Manual/Guide for OSG's Transition to Competency-Based Human Resource Systems (CBHRMS) - Submission of Terminal Report <p><i>The following documents shall be deemed to form & construed as part of this agreement:</i></p> <ul style="list-style-type: none"> Contract Agreement Philippine Bidding Documents <ul style="list-style-type: none"> - Schedule of Requirements - Technical Specifications / Terms of Reference - General and Special Conditions of Contract - Supplemental or Bid Bulletins - Brochures - Warranty Certificate - Provision on Support and Problem Escalation Eligibility Requirements, Technical and Financial Proposal Performance Security Notice of Award Notice to Proceed Other documents as may be required by laws 			

Total Amount in Words: **Two Million Forty Eight Thousand Five Hundred Ninety Two Pesos Only** Php **2,048,592.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

JESSICA L. CASTRO
 CAO, Administrative Division

EDITHA R. BUENDIA
 Director IV, HRMAS

Conforme:


JOCELYN R. PICK

(Signature over printed name)

Jan. 22, 2024

(Date)

Funds Available:

ALOBS: _____

Amount: _____

ARIEL J. UBIÑA
 Chief Accountant

This is to certify that this procurement was posted at Philgeps in compliance with RA 9184


CHRISTIAN D. BUAT
 Admin Assistant I, Administrative Division