

Republic of the Philippines  
**OFFICE OF THE SOLICITOR GENERAL**  
 134 Amorsolo St., Legaspi Village  
 Makati City

**PURCHASE ORDER**

Supplier: <b>DEARJOHN SERVICES, INC.</b> Address: Unit G, Dearjohn 2. Bldg., #27 Presidents Avenue, BF Homes Paranaque City TIN: 212-163-807-000 Account No.: 1771-0484-19 Telephone: 8478-1750	P.O. # <b>023-12-178</b> Date: December 14, 2023 Mode of Procurement: Amendment to Order Bank: LBP - Century Park Hotel - Harrison Branch Fax: 8478-1750
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Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <b>OFFICE OF THE SOLICITOR GENERAL</b> Date of Delivery:	Delivery Term: Duration of the contract Payment Term: Per billing (Bank to Bank)
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Stock No.	Unit	Description	Qty.	Unit Cost	Amount
	Lot	<b>ADDITIONAL PROVISION FOR THE PROCUREMENT OF JANITORIAL SERVICES FOR THE YEAR 2023</b> <i>*Changes in Contract Price due to DOLE Wage Order No. NCR - 24, and SSC Resolution No. 751-s.2022</i>  <b>Hours of Work:</b> - Provide cleanliness and maintenance services to the OSG for eight (8) hours a day, six (6) days a week, from Monday to Saturday; - Janitors and Supervisor shall work only for eight (8) hours a day, five (5) days a week  Others Scope of Work (See attached Terms of Reference): A. Duties and Responsibilities of the Supervisor B. Building Housekeeping <ul style="list-style-type: none"> <li>• Daily Janitorial Activities</li> <li>• Weekly Janitorial Activities</li> <li>• Monthly Janitorial Activities</li> <li>• Semi-Annual Janitorial Activities</li> </ul> C. Ground Maintenance D. Special Services E. List of Cleaning Supplies, Tools and Equipment to be provided by the Contractor  <i>The following documents shall be deemed to form &amp; construed as part of this agreement:</i> PO 023-01-001 Letter of Supplemental Other documents as may be required by laws	1	Php 225,000.00	Php 225,000.00
Total Amount in Words: <b>Two Hundred Twenty Five Thousand Pesos Only</b>					<b>Php 225,000.00</b>

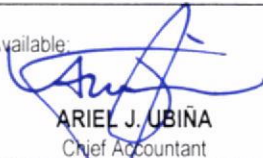
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

Conforme:   
Bernadette P. Garin  
 (Signature over printed name)  
1 2/27/2023  
 (Date)

  
**JESSICA L. CASTRO**  
 CAO, Administrative Division

**EDITHA R. BUENDIA**  
 Director IV, HRMAS

Funds Available:   
**ARIEL J. UBINA**  
 Chief Accountant

ALOS: 02-102101-2023-12-127  
 Amount: ₱ 225,000.00