

Republic of the Philippines
OFFICE OF THE SOLICITOR GENERAL
 134 Amorsolo St., Legaspi Village
 Makati City

PURCHASE ORDER

Supplier: LOURY STACY CATERING SERVICES (For the Account of: LOURY D STACY) Address: #3 VRCC Road Veterans Center Western Bicutan, Taguig City TIN: 172-738-955-000 Account No.: 008450072218 Bank: BDO - FTI Taguig Telephone: N/A Fax: N/A	P.O. # 023-06-095 Date: June 22, 2023 Mode of Procurement: Small Value Procurement 53.9
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Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

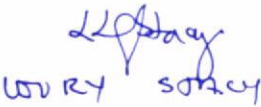
Place of Delivery: <u>OFFICE OF THE SOLICITOR GENERAL</u>	Delivery Term: June 23, 2023 at specific time
Date of Delivery:	Payment Term: Within 30 days after issuance of Certificate of Completion and Acceptance (Bank to Bank)


Stock No.	Unit	Description	Qty.	Unit Cost	Amount
	Lot	Procurement of Grazing Table and Juice/Drink Bar Services for 2023 OSG Anniversary Celebration, inclusive of delivery and other charges: <i>Event Date: June 23, 2023; 05:00pm to 10:00pm (onwards)</i> <i>Delivery Address: Rizal Park Hotel</i> <i>South Road Drive, Kalaw Ave. Ext. Manila</i> <i>No. of Pax: 700 pax</i> Minimum Inclusion of Food and Juice Bar: Puto with Cheese Pichi – Pichi Kutsinta Small Biko Pritong Mani (Hubad) Chips/Fish Crackers Sago't Gulaman Set Up: Table Setup in accordance with the motiff (Filipino Fiesta Theme) Red and Gold Table Cloth Delivery and Installation The required equipment and onsite staff must be ready to served on or before 04:00pm or as required by end-user. Installation should be done in the morning or before June 23, 2023. Grazing Table will be divided into 5 set-ups for 120 pax each, or may be subject to change dependent on the authorized representative of end user. Provide platter set-up in ten (10) VIP table in an aesthetic set-up and plates. Dismantling of all venue decorations after the event. Inclusion of paper cups, paper plates and disposable fork. Coverage: The supplier is required to be present at the venue and ready to set-up as early as 4pm until fully consumption of food included. Onsite Staff: The onsite staff shall consist of the necessary number of crews needed for installation, serving, and dismantling of grazing table and juice/drinks bar setup.	1	Php 55,000.00	Php 55,000.00


	<p>Quality: Delicious; Meals are prepared in proper, Hygienic and Safe place; Bite Size Servings; Spill-free; Freshly made (not spoiled); Served at the specified time Set-up for tables should be intricate, aesthetic, and relevant to the event's motif.</p> <p>Note: The Supplier must also provide an option for postponement, and/or modification to quantity due to possible changes in quarantine protocol or agency announcements.</p> <p>The following documents shall be deemed to form & construed as part of this agreement:</p> <ul style="list-style-type: none"> Contract Quotation Approved Menu List of Personnel and Equipment Other documents as may be required by laws 			
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Total Amount in Words: **Fifty Five Thousand Pesos Only** Php **55,000.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme: 
 (Signature over printed name)
6/23/23
 (Date)

Very truly yours,

JESSICA L. CASTRO
 CAO, Administrative Division


EDITHA R. BUENDIA
 Director IV, HRMAS

Funds Available: 
ARIEL J. UBIÑA
 Chief Accountant

ALOBS: 02-101101-2023-07-404
 Amount: ₱ 55,000.00