

**PURCHASE ORDER**

Supplier: <b>MBS PLUMBING SERVICES</b>	P.O. # <b>023-05-055</b>
Address: 1459 Malambing St., Pangarap Village Caloocan City	Date: May 5, 2023
TIN: 423-617-962-000	Mode of Procurement: Small Value Procurement 53.9
Account No.: 6556-4219-25	
Bank: BPI Family Savings Bank Email: <a href="mailto:wijamalabanan@gmail.com">wijamalabanan@gmail.com</a>	

Gentlemen:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:


Place of Delivery: <b>OFFICE OF THE SOLICITOR GENERAL</b>	Delivery Term: w/in 30 days upon receipt of PO
Date of Delivery:	Payment Term: w/in 30 days upon final inspection & acceptance Bank to bank

Stock No.	Unit	Description	Qty.	Unit Cost	Amount
1	Lot	<p><b>Supply of Labor and Materials for General Cleaning of OSG Main Building's Cistern Tanks located at the basement and rooftop areas, inclusive of VAT, and other charges:</b></p> <p><i>Estimated Area/Size:</i>                      Basement: 85.330sq.m.                      Rooftop: 28.481 sq.m.</p> <p><i>Scope of Work:</i></p> <ol style="list-style-type: none"> <li>Mobilization of labor and materials;</li> <li>Site preparation, including hauling, necessary PPEs and other preparatory activities;</li> <li>Pre-water quality sampling;</li> <li>Start the draining of remaining water and cleaning process;</li> <li>Pumping of remaining water by submersible pumps;</li> <li>Removal of all dirt inside the tank;</li> <li>Scrabbing of tank interior walls and flooring;</li> <li>Disposal of collected solid waste;</li> <li>Water jetting using pressure washer of interior walls;</li> <li>Flushing of interior walls and flooring with pipe supply water;</li> <li>Removal of remaining dirt;</li> <li>Final cleaning and flushing;</li> <li>Re-filling of tank;</li> <li>Demobilization;</li> <li>Site cleaning.</li> </ol> <p><i>Warranty: 1 Month Warranty for Workmanship</i>                      The Contractor has two (2) days (preferably Saturdays, Sundays and Holidays) to complete the scope of work or shall be done after office hours only (during working days).</p> <p>Note: All materials, tools, and equipment is provided by the supplier. Supplier is also responsible for permits, and licenses, if necessary or required.</p>	1	Php 70,000.00	Php 70,000.00

Total Amount in Words: **Seventy Thousand Pesos Only** Php 70,000.00



In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

Conforme:   
 (Signature over printed name)

\_\_\_\_\_ (Date)

  
**JESSICA L. CASTRO**  
 CAO, Administrative Division  
  
**EDITHA R. BUENDIA**  
 Director IV, HRMAS

Funds Available:  <b>ARIEL J. UBIÑA</b> Chief Accountant	ALOBS: <u>02-10101-2023-05-229</u>	This is to certify that this procurement was posted at Philgeps in compliance with RA 9184   <b>ISRAEL C. DALLUAY</b> Admin Assistant I, Administrative Division
	Amount: <u>₱ 70,000.00</u>	



Office of the Solicitor  
General  
134 Amorsolo Street, Legaspi Village

OFFICE OF THE  
SOLICITOR GENERAL  
**RECEIVED**  
MAY 05 2023  
AOQ# 023-05-052  
PR# 023-04-069  
By: \_\_\_\_\_  
FACILITY RESOURCE MANAGEMENT DIVISION

**ABSTRACT OF QUOTATIONS**

**I. PARTICULARS**

Project Name : SUPPLY OF LABOR AND MATERIALS FOR GENERAL CLEANING OF OSG MAIN BUILDING'S CISTERN TANKS LOCATED AT THE BASEMENT AND ROOFTOP AREAS, INCLUSIVE OF VAT, AND OTHER CHARGES

Project Location : OSG OFFICE

Implementing Office : ADMIN DIVISION - SECURITY, GROUND AND BUILDING MAINTENANCE SECTION

Mode of Procurement: : 53.9 SMALL VALUE PROCUREMENT

Approved Budget for the Contract : SEVENTY THOUSAND PESOS ONLY (Php70,000.00)

Date : MAY 2, 2023

**II. ABSTRACT OF QUOTATIONS/CANVASS**

Suppliers	Eligibility Requirements		Technical Requirements		Financial Requirements		Bid Proposal	Rank	Remarks
	Pass	Fail	Pass	Fail	Pass	Fail			
MBS PLUMBING SERVICES	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Php 70,000.00	1	WINNING BIDDER
MILOUCH ENTERPRISES	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Php0.00		NO BID/ NO OSS & BUSINESS PERMIT
DBNC CONSTRUCTION	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Php 0.00		NO BID/ NO OSS & BUSINESS PERMIT

Note: See attached TWG Report; if any

Canvassed by:

ISRAEL C. DALLUAY

Admin Assistant I, Administrative Division

Prepared by:

MA. DESIREE C. ANDAYA

Admin Officer II, Administrative Division

Reviewed by:

SHERA JANE B. SOLON

Admin Officer V, Administrative Division

**III RECOMMENDATION AND AWARD**

Lowest Calculated and Responsive Quotation : MBS PLUMBING SERVICES

Contract Price Award (in words/figure) : SEVENTY THOUSAND PESOS ONLY (Php70,000.00)

Recommended by:

ASG SHARON E. DELA CRUZ  
Chairperson

SSS AILEEN P. ESPINA-DALWATAN  
Vice Chairperson

SSS CHERYL ANGELINE M. ROQUE-JAVIER  
Member

SS II LEANNE MAUREEN S. APOLINAR  
Member

ASIII ALANNA GAYLE ASHLEY B. KHIO  
Member

ASIII EMILE JUSTIN D. CEBRIAN  
Member

DIR. BERNABETTE M. LIM  
Member

Provisional Member (i.e. End User representative)

Approved  
 Disapproved

MENARDO F. GUEVARRA  
Head of the Procuring Entity

**PURCHASE REQUEST**  
**OFFICE OF THE SOLICITOR GENERAL**  
(Agency)

Department: <b>Administrative Division</b>	PR No. <u>023-04-069</u>	Date: <u>April 18, 2023</u>
Section: <b>Security Ground and Building Maintenance</b>	SAI No. _____	Date: .

Stock No.	Unit	Item Description	Qty	Estimated Unit Cost	Estimated Amount
1	Lot	<p><b>Supply of Labor and Materials for General Cleaning of OSG Main Building's Cistern Tanks located at the basement and rooftop areas, inclusive of VAT, and other charges:</b></p> <p><i>Estimated Area/Size:</i>  Basement: 85.330sq.m.  Rooftop: 28.481 sq.m.</p> <p><i>Scope of Work:</i></p> <ol style="list-style-type: none"> <li>1. Mobilization of labor and materials;</li> <li>2. Site Preparation, including hauling, necessary PPEs and other preparatory activities;</li> <li>3. Pre-Water Quality Sampling;</li> <li>4. Start the draining of remaining water and cleaning process;</li> <li>5. Pumping of remaining water by submersible pumps;</li> <li>6. Removal of all dirts inside the tank;</li> <li>7. Scrabbing of tank interior walls and flooring;</li> <li>8. Disposal of collected solid waste;</li> <li>9. Water jetting using pressure washer of interior walls;</li> <li>10. Flushing of interior walls and flooring with pipe supply water;</li> <li>11. Removal of remaining dirt;</li> <li>12. Final Cleaning and flushing;</li> <li>13. Re-filling of tank;</li> <li>14. Demobilization;</li> <li>15. Site Cleaning.</li> </ol> <p style="margin-left: 40px;">Note: All materials, tools, and equipment is provided by the supplier. Supplier is also responsible for permits, and licenses, if necessary or required.</p> <p><i>Delivery Period:</i>  The Contractor has two (2) days (preferably Saturdays, Sundays and Holidays) to complete the scope of work or shall be done after office hours only (during working days).</p>	1	Php 70,000.00 VAT inclusive	Php 70,000.00

**Note:**

Attached: Request letter signed by AO V Ma. Alma S. Sy of Security,  
Ground and Building Maintenance Section, Administrative Division


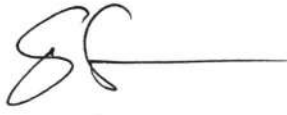


Noted By:

  
**MENARDO I. GUEVARRA**  
Solicitor General

**FUNDS AVAILABLE:**  
  
**BERNADETTE M. LIM**  
DIRECTOR IV

Amount in Words: **Seventy Thousand Pesos Only** Php **70,000.00**

Purpose: **Small Value Procurement 53.9**

Prepared By:	Checked by:	Recommending Approval:	Approved by:
			
<b>MA. DESIREE C. ANDAYA</b>	<b>SHERA JANE B. SOLON</b>	<b>JESSICA L. CASTRO</b>	<b>EDITHA R. BUENDIA</b>
Administrative Officer II	Administrative Officer V	CAO, Administrative Division	DIRECTOR IV, HRMAS