

Republic of the Philippines  
OFFICE OF THE SOLICITOR GENERAL  
134 Amorsolo St., Legaspi Village  
Makati City

**PURCHASE ORDER**

<b>Supplier:</b> TOYOTA BICUTAN PARANAQUE <b>Address:</b> KM. 15 West Service Road, South Super Highway, Sun Valley, Paranaque City <b>TIN:</b> 225-814-535-000 <b>Account No.:</b> 1786-0902-33 <b>Telephone:</b> 8777-9500	<b>P.O. #</b> <u>022-11-176</u> <b>Date:</b> December 12, 2022  <b>Mode of Procurement:</b> Small Value Procurement 53.9
<b>Bank:</b> LBP Pasong Tamo, Makati City <b>Fax:</b> 02-8777-9485	

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:


<b>Place of Delivery:</b> OFFICE OF THE SOLICITOR GENERAL	<b>Delivery Term:</b> w/n 30 days upon receipt of P.O.
<b>Date of Delivery:</b>	<b>Payment Term:</b> w/in 30 days upon final acceptance
	<b>Bank to Bank</b>

Stock No.	Unit	Description	Qty.	Unit Cost	Amount
<b>Preventive Maintenance Service:</b>					
Perform 40,000 KM Check-up for Vehicle Model: Toyota Corolla Altis with Conduction Sticker No. A6Q958					
	hour	<b>Labor:</b> 40,000 KM Check-up	5.100	Php 500.00	Php 2,550.00
	hour	Tire Rotation/Wheel Balancing	0.70	553.57	387.50
	hour	Toyota Car Care	0.84	553.57	465.00
<b>Labor Subtotal:</b>					Php <b>3,402.50</b>
	pc	<b>Parts:</b> Gasket	1	Php 50.45	Php 50.45
	pc	Oil Filter	1	368.75	368.75
	liter	Brake Fluid	2	237.28	474.56
		Element Sub-Assy, Al	1	1,179.24	1,179.24
	liter	TGFS SN/CF 5W-30 1L	5	698.66	3,493.30
		Gas Injector Cleaner	1	802.23	802.23
	liter	Toyota Genuine Gasoline Engine Flush	1	635.27	635.27
	liter	TSLC (2 LITERS)	1	422.77	422.77
	liter	Brake Cleaner	1	185.27	185.27
	liter	TWWF W765	1	106.03	106.03
	ml	Toyota Genuine Engine Room Cleaner	1	285.04	285.04
	ml	Toyota Genuine Engine Room Coat	1	295.09	295.09
<b>Parts Subtotal:</b>					Php <b>8,298.00</b>
	lot	<b>Sublet:</b> Miscellaneous B	1	Php 408.23	Php 408.23
	lot	TMP POL & INC.	1	160.00	160.00
<b>Sublet Subtotal:</b>					Php <b>568.23</b>
	lot	<b>MISC/Materials</b> X-1R Engine Treatment	1	Php 982.15	Php 982.15
	lot	Engine Decarbonizing	1	2,240.00	2,240.00
<b>Miscellaneous Subtotal:</b>					Php <b>3,222.15</b>
<i>Total Labor:</i>					Php 3,402.50
<i>Total Part:</i>					8,298.00
<i>Total Sublet:</i>					568.23
<i>Total MISC/Material:</i>					3,222.15
<b>SUBTOTAL:</b>					Php <b>15,490.88</b>
<b>VAT:</b>					1,858.91

<b>Total Amount in Words:</b>	Seventeen Thousand Three Hundred Forty Nine Pesos and 79/100 Only	<b>Php 17,349.79</b>
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

<p>Conforme:                   DONNA MAE G. OCHOA                  G.I. SERVICE ADVISOR                  _____                  (Signature over printed name)                   _____                  (Date)</p>	<p>Very truly yours,                    JESSICA L. CASTRO                  CAO, Administrative Division                   EDITHA R. BUENDIA                  Director IV, HRMAS</p>
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<b>Funds Available:</b>  ARIEL J. UBIÑA Chief Accountant	<b>ALOBS:</b> 02-101101-2022-12-736 <b>Amount:</b> ₱ 17,349.79
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