

Republic of the Philippines
OFFICE OF THE SOLICITOR GENERAL
 134 Amorsolo St., Legaspi Village
 Makati City

PURCHASE ORDER

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| Supplier: TOYOTA BICUTAN PARANAQUE Address: KM. 15 West Service Road, South Super Highway, Sun Valley, Parañaque City TIN: 225-814-535-00000 Account No.: 1786-0902-33 Bank: LBP-Pasong Tamo Branch Telephone: (02) 8777-9500 Fax: | P.O. # 022-09-146 Date: September 28, 2022 Mode of Procurement: Small Value Procurement 53.9 |
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Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

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| Place of Delivery: OFFICE OF THE SOLICITOR GENERAL | Delivery Term: w/n 30 days upon receipt of P.O. |
| Date of Delivery: | Payment Term: w/in 30 days upon final acceptance Bank to Bank |

| Stock No. | Unit | Description | Qty. | Unit Cost | Amount |
|---|-------|--|-------|------------|---------------------|
| Preventive Maintenance Service: | | | | | |
| Perform 35,000 KM Check-up for Vehicle Model: Toyota Corolla Altis 1.6G M/T with Conduction Sticker No. A7G253 | | | | | |
| | hour | Labor: 35,000 KM Check-up | 2.200 | Php 450.00 | Php 990.00 |
| | hour | Perform Wheel Balance | 0.6 | 500.00 | 300.00 |
| Labor Subtotal: | | | | | Php 1,290.00 |
| | piece | Parts: Gasket | 1 | 49.78 | Php 49.78 |
| | piece | Oil Filter | 1 | 366.74 | 366.74 |
| | liter | TGFS SN/CF 5W-30 1L | 5 | 691.96 | 3,459.80 |
| | liter | Toyota Genuine Gasoline Engine Flush | 1 | 635.27 | 635.27 |
| | liter | Brake Cleaner | 1 | 183.26 | 183.26 |
| | mL | Toyota Genuine Bactaklenz (7ml) | 1 | 848.21 | 848.21 |
| Parts Subtotal: | | | | | Php 5,543.06 |
| | lot | Sublet: Miscellaneous B | 1 | 408.23 | Php 408.23 |
| | lot | Express Sanitation Misc 2 | 1 | 102.68 | 102.68 |
| Sublet Subtotal: | | | | | Php 510.91 |
| | lot | Miscellaneous X-1R Engine Treatment | 1 | 982.15 | Php 982.15 |
| Miscellaneous Subtotal: | | | | | Php 982.15 |
| <i>Total Labor:</i> | | | | | Php 1,290.00 |
| <i>Total Part:</i> | | | | | 5,543.06 |
| <i>Total Sublet:</i> | | | | | 510.91 |
| <i>Total MISC/Material:</i> | | | | | 982.15 |
| SUBTOTAL: | | | | | Php 8,326.12 |
| <i>VAT:</i> | | | | | 999.14 |

Total Amount in Words: **Nine Thousand Three Hundred Twenty Five Pesos and 26/100 Only** **Php 9,325.26**


In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

Conforme: 
 (Signature over printed name)
 10/12/22
 (Date)

JESSICA L. CASTRO
 CAO, Administrative Division

EDITHA R. BUENDIA
 Director IV, HRMAS

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|---|----------------------------|--|
| Funds Available: | ALOBS: 02-10101-202-10-523 | |
|  | Amount: ₱9,325.26 | |
| ARIEL J. UBIÑA Chief Accountant | | |