

Republic of the Philippines
OFFICE OF THE SOLICITOR GENERAL
 134 Amorsolo St., Legaspi Village
 Makati City

PURCHASE ORDER

Supplier: **ATLAS PROMOTION & MARKETING CORPORATION**
 Address: #136 Amorsolo Corner Gamboa Sts., Legaspi Village, Makati City

P.O. # 021-04-049
 Date: April 30, 2021

TIN: 000-107-740-000

Account No.: _____ Bank: _____
 Telephone: _____ Fax: _____

Mode of Procurement:
 Negotiated Procurement
 (Lease of Real Property and Venue)

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **OFFICE OF THE SOLICITOR GENERAL**

Delivery Term: January 1 to December 31, 2021

Date of Delivery:

Payment Term: Monthly Billing

Bank to bank

Stock No.	Unit	Description	Qty.	Unit Cost	Amount
		Provision of office and parking spaces for new Legal Division, located at Unit 4-A of APMC Building for the period of January 1, 2021 to December 31, 2021 renewable at the options of both parties as follows:			
		OFFICE SPACES:			
		154 sq.m. x 620.00/sq.m			
		Monthly Office Space Rental	95,480.00	Php	95,480.00
		Add: 12% VAT (for monthly office rental only)	11,457.60		11,457.60
		<i>Subtotal</i>	106,937.60		
		Monthly Utilities and Services (154 sq.m. x Php 123.00)	18,942.00		18,942.00
		Monthly Airconditioning (154 sq.m. x Php 221.00)	34,034.00		34,034.00
		Annual Office Space Rental (Php 159,913.60 x 12 mos.)	159,913.60	Php	1,918,963.20
		2-Month Deposit for:			
		Rent	95,480.00		190,960.00
		Utilities & Services			
		Air-conditioning Charges	18,942.00		37,884.00
		II. PARKING SPACES			
		Monthly Lease	7,600.00		
		Add: 12% VAT	912.00		
		<i>Subtotal</i>	8,512.00	Php	102,144.00
		Annual Parking Lease (Php 8,512.00 x 12 mos)			
		One-Month Deposit	7,600.00		7,600.00
Total Amount in Words:					
Two Million Three Hundred Twenty-Five Thousand Six Hundred Nineteen & 20/100				Php	2,325,619.20

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

Conforme: *ROSELA CHONG*
 (Signature over printed name)

RODRIGO L. OJENAL
 SAO, Administrative Division

05/05/2021
 (Date)

Maria Hazel V. Acantilado
MARIA HAZEL V. ACANTILADO
 Assistant Solicitor General;
 Supervising ASG for Administrative Division

Funds Available:

ALOBS: 62-102101-2021-01-273

Amount: 2,325,619.20

Ariel Jubina
ARIEL JUBINA
 Chief Accountant