

**ANNUAL PROCUREMENT PLAN-COMMON SUPPLIES AND EQUIPMENT (APP-CSE) 2019 FORM**

**Introduction:**

Listed in this template are all the common supplies and equipment (CSE) carried in stock by the Procurement Service (PS) that may be purchased by government agencies. Agencies must accomplish this form and submit in order to purchase CSEs from the PS. Consistent with DBM Circular No. 2016-9 dated October 27, 2016, the APP-CSE shall serve as the agency's APR for all its CSE requirements. Items in the template has been arranged in accordance with UNSPSC coding and this is in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

**Instructions:**

- Download the worksheet file APP-CSE 2019 template at [www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph)
- Indicate the agency's monthly requirement per item in the APP-CSE 2019 form.
- The agency should indicate zero if an item is not being purchased by the agency or purchased for a particular month.
- Agency must not delete any item in the template; neither should it include line items or revise the template.
- An APP-CSE is considered incorrect or invalid if
  - form used is other than the prescribed format which can be downloaded only at [www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph) and;
  - correct format is used but fields were deleted and/or inserted in PART I of the template
- Fill out your CSE requirements that are available for purchase in the PS under the PART I. For other items that are not available from the PS but is regularly purchased by the agency from other sources, agency must indicate the items in the PART II and indicate likewise the unit prices based on its last purchase.
- Once accomplished and finalized, the APP-CSE 2019 form should be:
  - Saved using this format: APP2019\_Name of Agency\_Main or Regional Office (e.g. APP2019\_DBM\_Central Office, APP2019\_DBM\_Region IVA).
  - Printed and signed by the agency Property/Supply Officer, Budget Officer and Head of the Procuring Entity. An unsigned APP-CSE or that which lacks any of the three (3) signatures will be considered as an invalid submission.
- The SIGNED COPY of the APP-CSE must be scanned and saved as pdf format. Together with the excel file, the signed copy in pdf format should be submitted using the online facility at PS website. Ensure that two files are submitted.
- An agency may revise its APP-CSE during the year if there will be changes in its requirements. However, it should submit an original APP-CSE within the prescribed deadline. Agency may follow the same procedure as indicated in No. 7 when submitting the revised copy. All requirements in excess of the quantities indicated in the original APP-CSE will not be served if not covered by a revised APP-CSE.
- For further assistance/clarification, agencies may call the Marketing and Sales Division of the Procurement Service at telephone nos. (02)561-6094 or (02)563-9352 and look for Ms. Evelyn I. Torres or Ms. Anna Liz C. Bona.

*Note: Consistent with Memorandum Circular No. 2018-1 dated May 28, 2018 the APP-CSE for FY 2019 must be submitted on or before August 31, 2018.*

Department/Bureau/Office: OFFICE OF THE SOLICITOR GENERAL  
 Region: MAIN & NCR  
 Address: 134 Amorsolo St., Legaspi Village, Makati City

Agency Account Code: Mo24  
 Organization Type: National Government Agency (NGA)

Contact Person: RODRIGO L. OJENAL  
 Position: Supervising Administrative Officer  
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Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue	Total Amount for the year										
		Jan	Feb	Mar	Q1 AMOUNT	April	May	June	Q2 AMOUNT	July	Aug	Sept	Q3 AMOUNT				Oct	Nov	Dec	Q4 AMOUNT						
<b>PART I. AVAILABLE AT PROCUREMENT SERVICE STORES</b>																										
<b>Pesticides or Pest Repellents</b>																										
1	10191509-IN-A01	INSECTICIDE, aerosol type, net content: 600ml min	can				0	0.00					0	0.00						0	0.00	0.00	139.36	0.00		
<b>Solvents</b>																										
2	12191601-AL-E01	ALCOHOL, ethyl, 68%-70%, scented, 500ml (-5ml)	bottle		50		50	2,199.60		50		50	2,199.60		50		50	2,199.60		50		50	2,199.60	200.00	43.99	8,798.40
<b>Dye Compounds and Dispersions</b>																										
3	12171703-SI-P01	STAMP PAD INK, purple or violet	bottle			30	30	738.82					0	0.00		30	30	738.82				0	0.00	60.00	24.63	1,477.63
<b>Film</b>																										
4	13111203-AC-F01	ACETATE, thickness: 0.075mm min (gauge #3)	roll				0	0.00					0	0.00				1			1	737.24	1.00	737.24	737.24	
5	13111201-CF-P02	CARBON FILM, PE, black, size 210mm x 297mm	box			15	15	3,127.80					0	0.00		15	15	3,127.80				0	0.00	30.00	208.52	6,255.60
6	13111201-CF-P02	CARBON FILM, PE, black, size 216mm x 330mm	box				0	0.00					0	0.00							0	0.00	0.00	208.52	0.00	
<b>Paper, Materials and Products</b>																										

7	14111525-CA-A01	CARTOLINA, assorted colors	pack			0	0.00			0	0.00			0	0.00			0	0.00	0.00	72.78	0.00
8	14111506-CF-L11	CONTINUOUS FORM, 1 PLY, 280 x 241mm	box			0	0.00			0	0.00			0	0.00			0	0.00	0.00	682.24	0.00
9	14111506-CF-L12	CONTINUOUS FORM, 1 PLY, 280 x 378mm	box			0	0.00			0	0.00			0	0.00			0	0.00	0.00	1,029.60	0.00
10	14111506-CF-L22	CONTINUOUS FORM, 2 ply, 280 x 378mm, carbonless	box			0	0.00			0	0.00			0	0.00			0	0.00	0.00	1,300.00	0.00
11	14111506-CF-L21	CONTINUOUS FORM, 2 ply, 280mm x 241mm, carbonless	box			0	0.00			0	0.00			0	0.00			0	0.00	0.00	765.44	0.00
12	14111506-CF-L31	CONTINUOUS FORM, 3 PLY, 280 x 241mm, carbonless	box			0	0.00			0	0.00			0	0.00			0	0.00	0.00	596.80	0.00
13	14111506-CF-L32	CONTINUOUS FORM, 3 PLY, 280 x 378mm, carbonless	box			0	0.00			0	0.00			0	0.00			0	0.00	0.00	1,034.80	0.00
14	14111609-LL-C01	LOOSELEAF COVER, made of chipboard, for legal	bundle		15	15	10,060.44			15				15	10,060.44			0	0.00	30.00	670.70	20,120.88
15	14111514-NP-S02	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	pad	500	500	16,109.60		600	600	19,331.52		500	500	16,109.60		600	600	19,331.52	2,200.00	32.22	70,882.24	
16	14111514-NP-S04	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min	pad		0	0.00			0	0.00			0	0.00				0	0.00	0.00	56.06	0.00
17	14111514-NP-S03	NOTE PAD, stick on, 76mm x 76mm (3" x 3") min	pad	500	500	20,748.00		600	600	24,897.60		500	500	20,748.00		600	600	24,897.60	2,200.00	41.50	91,291.20	
18	14111514-NB-S01	NOTEBOOK, STENOGRAPHER, spiral, 40 leaves	piece	25	25	301.08		25	25	301.08		25	25	301.08		25	25	301.08	100.00	12.04	1,204.32	
19	14111507-PP-M01	PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm	ream		0	0.00			0	0.00			0	0.00				0	0.00	0.00	132.37	0.00
20	14111507-PP-M02	PAPER, MULTICOPY, 80gsm, size: 216mm x 330mm	ream		0	0.00			0	0.00			0	0.00				0	0.00	0.00	154.75	0.00
21	14111507-PP-C01	PAPER, Multi-Purpose (COPY) A4, 70 gsm	ream		0	0.00			0	0.00			0	0.00				0	0.00	0.00	114.51	0.00
22	14111507-PP-C02	PAPER, Multi-Purpose (COPY) Legal, 70 gsm	ream		0	0.00			0	0.00			0	0.00				0	0.00	0.00	129.98	0.00
23	14111531-PP-R01	PAPER, PAD, ruled, size: 216mm x 330mm (± 2mm)	pad		0	0.00			0	0.00			0	0.00				0	0.00	0.00	17.35	0.00
24	14111503-PA-P01	PAPER, PARCHEMENT, size: 210 x 297mm, multi-purpose	ream		0	0.00			0	0.00			0	0.00				0	0.00	0.00	96.20	0.00
25	14111818-TH-P02	PAPER, THERMAL, 55gsm, size: 216mm±1mm x 30m-0.3m	roll		0	0.00			0	0.00			0	0.00				0	0.00	0.00	48.78	0.00
26	14111531-RE-B01	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	book	100	100	7,072.00		100	100	7,072.00			0	0.00				0	0.00	200.00	70.72	14,144.00
27	14111531-RE-B02	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	book	80	80	8,153.60		80	80	8,153.60			0	0.00				0	0.00	160.00	101.92	16,307.20
28	14111704-TT-P01	TOILET TISSUE PAPER 2-plys sheets, 150 pulls	pack		0	0.00			0	0.00			0	0.00				0	0.00	0.00	65.42	0.00
<b>Batteries and Cells and Accessories</b>																						
29	26111702-BT-A01	BATTERY, dry cell, AA, 2 pieces per blister pack	pack		0	0.00			0	0.00			0	0.00				0	0.00	0.00	19.73	0.00
30	26111702-BT-A02	BATTERY, dry cell, AAA, 2 pieces per blister pack	pack		0	0.00			0	0.00			0	0.00				0	0.00	0.00	19.50	0.00
31	26111702-BT-A03	BATTERY, dry cell, D, 1.5 volts, alkaline	pack		0	0.00			0	0.00			0	0.00				0	0.00	0.00	88.40	0.00
<b>Manufacturing Components and Supplies</b>																						
32	31201610-CL-J01	GLUE, all purpose, gross weight: 200 grams min	jar		100	100	4,781.92		100	100	4,781.92		100	100	4,781.92		100	100	4,781.92	400.00	47.82	19,127.68
33	31151804-SW-H01	STAPLE WIRE, for heavy duty staplers, (23/13)	box		25	25	516.88			0	0.00		25	25	516.88			0	0.00	50.00	20.68	1,033.76
34	31151804-SW-S01	STAPLE WIRE, STANDARD, (26/6)	box		500	500	10,025.60			0	0.00		500	500	10,025.60			0	0.00	1,000.00	20.05	20,051.20
35	31201502-TA-E01	TAPE, ELECTRICAL, 18mm x 16M min	roll		0	0.00			0	0.00			0	0.00				0	0.00	0.00	18.20	0.00
36	31201503-TA-M01	TAPE, MASKING, width: 24mm (±1mm)	roll		100	100	5,512.00		50	50	2,756.00		100	100	5,512.00		50	50	2,756.00	300.00	55.12	16,536.00
37	31201503-TA-M02	TAPE, MASKING, width: 48mm (±1mm)	roll		100	100	10,660.00		50	50	5,330.00		100	100	10,660.00		50	50	5,330.00	300.00	106.60	31,980.00

38	31201517-TA-P01	TAPE, PACKAGING, width: 48mm (±1mm)	roll		70	70	1,274.00			60	60	1,092.00			70	70	1,274.00			60	60	1,092.00	260.00	18.20	4,732.00
39	31201512-TA-T01	TAPE, TRANSPARENT, width: 24mm (±1mm)	roll		600	600	5,460.00			600	600	5,460.00			600	600	5,460.00			600	600	5,460.00	2,400.00	9.10	21,840.00
40	31201512-TA-T02	TAPE, TRANSPARENT, width: 48mm (±1mm)	roll			0	0.00				0	0.00				0	0.00				0	0.00	0.00	18.20	0.00
41	31151507-TW-P01	TWINE, plastic, one (1) kilo per roll	roll		50	50	2,548.00				0	0.00			50	50	2,548.00				0	0.00	100.00	50.96	5,096.00
Leating and Ventilation and Air Circulation																									
42	40101604-EF-G01	ELECTRIC FAN, INDUSTRIAL, ground type, metal blade	unit			0	0.00				0	0.00				0	0.00				0	0.00	0.00	974.48	0.00
43	40101604-EF-C01	ELECTRIC FAN, ORBIT type, ceiling, metal blade	unit			0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,192.88	0.00
44	40101604-EF-S01	ELECTRIC FAN, STAND type, plastic blade	unit			0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,006.39	0.00
45	40101604-EF-W01	ELECTRIC FAN, WALL type, plastic blade	unit			0	0.00				0	0.00				0	0.00				0	0.00	0.00	669.66	0.00
Lighting and Fixtures and Accessories																									
46	39101605-FL-T01	FLUORESCENT LAMP, 18 WATTS, linear tubular (T8)	piece			0	0.00				0	0.00				0	0.00				0	0.00	0.00	40.56	0.00
47	39101628-LB-L01	Ligh Bulb, LED, 7 watts 1 pc in individual box	piece			0	0.00				0	0.00				0	0.00				0	0.00	0.00	72.49	0.00
Measuring and Observing and Testing Equipment																									
48	4111604-RU-P02	RULER, plastic, 450mm (18"), width: 38mm min	piece			0	0.00				0	0.00				0	0.00				0	0.00	0.00	15.48	0.00
Cleaning Equipment and Supplies																									
49	47131812-AF-A01	AIR FRESHENER, aerosol, 280ml/150g min	can			0	0.00				0	0.00				0	0.00				0	0.00	0.00	86.06	0.00
50	47131604-BR-S01	BROOM, soft (tambo)	piece			0	0.00				0	0.00				0	0.00				0	0.00	0.00	130.00	0.00
51	47131604-BR-T01	BROOM, STICK (TING-TING), usable length: 760mm min	piece			0	0.00				0	0.00				0	0.00				0	0.00	0.00	30.58	0.00
52	47131839-TB-C01	CLEANER, TOILET BOWL AND URINAL, 900ml-1000ml cap	bottle			0	0.00				0	0.00				0	0.00				0	0.00	0.00	41.60	0.00
53	47131805-CL-P01	CLEANSER, SCOURING POWDER, 350g min./can	can			0	0.00				0	0.00				0	0.00				0	0.00	0.00	23.92	0.00
54	47131811-DE-B02	DETERGENT BAR, 140 grams as packed	bar			0	0.00				0	0.00				0	0.00				0	0.00	0.00	8.01	0.00
55	47131811-DE-P02	DETERGENT POWDER, all purpose, 1kg	pack			0	0.00				0	0.00				0	0.00				0	0.00	0.00	37.43	0.00
56	47131803-DS-A01	DISINFECTANT SPRAY, aerosol type, 400-550 grams	can			0	0.00				0	0.00				0	0.00				0	0.00	0.00	122.98	0.00
57	47131601-DU-P01	DUST PAN, non-rigid plastic, w/ detachable handle	piece			0	0.00				0	0.00				0	0.00				0	0.00	0.00	24.84	0.00
58	47131802-FW-P02	FLOOR WAX, PASTE, RED	can			0	0.00				0	0.00				0	0.00				0	0.00	0.00	269.36	0.00
59	47131830-FC-A01	FURNITURE CLEANER, aerosol type, 300ml min per can	can			0	0.00				0	0.00				0	0.00				0	0.00	0.00	87.36	0.00
60	47121804-MP-B01	MOP BUCKET, heavy duty, hard plastic	unit			0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,911.00	0.00
61	47131613-MP-H02	MOPHANDLE, heavy duty, aluminum, screw type	piece			0	0.00				0	0.00				0	0.00				0	0.00	0.00	145.60	0.00
62	47131619-MP-R01	MOPHEAD, made of rayon, weight: 400 grams min	piece			0	0.00	15	15	1,653.60			15			15	1,653.60	30.00			15	1,653.60	30.00	110.24	3,307.20
63	47131501-RG-C01	RAGS, all cotton, 32 pieces per kilogram min	bundle			0	0.00	20	20	993.82			15			15	745.37	35.00			15	745.37	35.00	49.69	1,739.19
64	47131602-SC-N01	SCOURING PAD, made of synthetic nylon, 140 x 220mm	pack			0	0.00				0	0.00				0	0.00				0	0.00	0.00	102.96	0.00
65	47121701-TB-P02	TRASHBAG, plastic, transparent	roll			0	0.00				0	0.00				0	0.00				0	0.00	0.00	139.88	0.00
66	47121702-WB-P01	WASTEBASKET, non-rigid plastic	piece	10	10	235.87		10	10	235.87			10			10	235.87	40.00			10	235.87	40.00	23.59	943.49

Information and Communication Technology (ICT) Equipment and Devices and Accessories

67	43211507-DCT-03	Desktop Computer, branded	unit				0	0.00				0	0.00			0	0.00			0	0.00	0.00	39,208.00	0.00			
68	43202003-DV-W01	DVD REWRITABLE, speed: 4x min, 4.7GB capacity min	piece			30	30	653.64				0	0.00			0	0.00			0	0.00	30.00	21.79	653.64			
69	43201827-HD-X02	EXTERNAL HARD DRIVE, 1TB, 2.5" HDD, USB 3.0	piece			5	5	13,624.00				5	5	13,624.00			5	5	13,624.00			2	2	5,449.60	17.00	2,724.80	46,321.60
70	43202010-FD-U01	FLASH DRIVE, 16 GB capacity	piece			80	80	22,131.20				80	80	22,131.20			50	50	13,832.00			50	50	13,832.00	260.00	276.64	71,926.40
71	43211503-LCT-02	Laptop Computer, branded	unit			0	0	0.00				0	0.00			0	0.00			0	0.00	0.00	35,916.40	0.00			
72	43211708-MO-O01	MOUSE, optical, USB connection type	unit			0	0	0.00				30	30	4,049.76			0	0.00		30	30	4,049.76	60.00	134.99	8,099.52		
73	43212102-PR-D02	PRINTER, IMPACT DOT MATRIX, 24 pins, 136 column	unit			0	0	0.00				0	0.00			0	0.00			0	0.00	0.00	33,131.28	0.00			
74	43212102-PR-D01	PRINTER, IMPACT DOT MATRIX, 9 pins, 80 columns	unit			0	0	0.00				0	0.00			0	0.00			0	0.00	0.00	7,995.52	0.00			
75	43212105-PR-L01	PRINTER, LASER, monochrome, network-ready	unit			0	0	0.00				0	0.00			0	0.00			0	0.00	0.00	724.88	0.00			
76	N/A	PRINTER, LASER, Color	unit			0	0	0.00				0	0.00			0	0.00			0	0.00	0.00		0.00			
77	N/A	PRINTER, Inkjet, Monochrome	piece			0	0	0.00				0	0.00			0	0.00			0	0.00	0.00		0.00			
78	N/A	PRINTER, Inkjet, Color	unit			0	0	0.00				0	0.00			0	0.00			0	0.00	0.00		0.00			
79	N/A	Hub/Switches	unit			0	0	0.00				0	0.00			0	0.00			0	0.00	0.00		0.00			
80	N/A	Network Routers	unit			0	0	0.00				0	0.00			0	0.00			0	0.00	0.00		0.00			
81	N/A	Wireless Access Point	unit			0	0	0.00				0	0.00			0	0.00			0	0.00	0.00		0.00			

Office Equipment and Accessories and Supplies

82	44121710-CH-W01	CHALK, molded, white, dustless, length: 78mm min	box			0	0	0.00				0	0.00			0	0.00			0	0.00	0.00	25.68	0.00			
83	44122105-BF-C01	CLIP, BACKFOLD, all metal, clamping: 19mm (-1mm)	box			0	0	0.00				0	0.00			0	0.00			0	0.00	0.00	7.57	0.00			
84	44122105-BF-C02	CLIP, BACKFOLD, all metal, clamping: 25mm (-1mm)	box			0	0	0.00				0	0.00			0	0.00			0	0.00	0.00	13.40	0.00			
85	44122105-BF-C03	CLIP, BACKFOLD, all metal, clamping: 32mm (-1mm)	box			50	50	1,027.52				50	50	1,027.52			50	50	1,027.52			50	50	1,027.52	200.00	20.55	4,110.08
86	44122105-BF-C04	CLIP, BACKFOLD, all metal, clamping: 50mm (-1mm)	box			50	50	1,976.00				50	50	1,976.00			50	50	1,976.00			50	50	1,976.00	200.00	39.52	7,904.00
87	44121801-CT-R01	CORRECTION TAPE, film base type, UL 6m min	piece			200	200	3,511.04				200	200	3,511.04			200	200	3,511.04			200	200	3,511.04	800.00	17.56	14,044.16
88	44111515-DF-B01	DATA FILE BOX, made of chipboard, with closed ends	piece	10		10	10	697.84	20			20	1,395.68	20			20	1,395.68	20			20	1,395.68	70.00	69.78	4,884.88	
89	44122011-DF-F01	DATA FOLDER, made of chipboard, taglia lock	piece			0	0	0.00				0	0.00			0	0.00			0	0.00	0.00	68.64	0.00			
90	44121506-EN-D01	ENVELOPE, DOCUMENTARY, for A4 size document	box			0	0	0.00				0	0.00			0	0.00			0	0.00	0.00	408.14	0.00			
91	44121506-EN-D02	ENVELOPE, DOCUMENTARY, for legal size document	box			5	5	2,590.38				5	5	2,590.38			5	5	2,590.38			0	0.00	10.00	518.08	5,180.76	
92	44121506-EN-X01	ENVELOPE, EXPANDING, KRAFTBOARD, for legal size doc	box			15	15	11,076.00				20	20	14,768.00			15	15	11,076.00			20	20	14,768.00	70.00	738.40	51,688.00
93	44121506-EN-X02	ENVELOPE, EXPANDING, PLASTIC, 0.50mm thickness min	piece			0	0	0.00				0	0.00			0	0.00			0	0.00	0.00	30.49	0.00			
94	44121506-EN-M01	ENVELOPE, MAILING, white, 80gsm (-5%)	box			0	0	0.00				0	0.00			0	0.00			0	0.00	0.00	328.64	0.00			
95	44121504-EN-W01	ENVELOPE, mailing, white, with window	box			0	0	0.00				0	0.00			0	0.00			0	0.00	0.00	410.80	0.00			
96	44111912-ER-B01	ERASER, FELT, for blackboard/whiteboard	piece			0	0	0.00				0	0.00			0	0.00			0	0.00	0.00	11.11	0.00			
97	44122118-FA-P01	FASTENER, METAL, 70mm between prongs	box			200	200	15,783.04				200	200	15,783.04			200	200	15,783.04			200	200	15,783.04	800.00	78.92	63,132.16

38	4411515-FO-X01	FILE ORGANIZER, expanding, plastic, 12 pockets	piece			0	0.00			0	0.00			0	0.00			0	0.00	0.00	70.61	0.00
39	44122018-FT-D01	FILE TAB DIVIDER, bristol board, for A4	set			0	0.00			0	0.00			0	0.00			0	0.00	0.00	12.48	0.00
00	44122018-FT-D02	FILE TAB DIVIDER, bristol board, for legal	set			0	0.00			0	0.00			0	0.00			0	0.00	0.00	16.64	0.00
101	44122011-FO-F01	FOLDER, FANCY, for A4 size documents	bundle			0	0.00			0	0.00			0	0.00			0	0.00	0.00	253.29	0.00
102	44122011-FO-F02	FOLDER, FANCY, for legal size documents	bundle			0	0.00			0	0.00			0	0.00			0	0.00	0.00	291.20	0.00
103	44122011-FO-L01	FOLDER, L-TYPE, PLASTIC, for A4 size documents	pack			0	0.00			0	0.00			0	0.00			0	0.00	0.00	171.08	0.00
104	44122011-FO-L02	FOLDER, L-TYPE, PLASTIC, for legal size documents	pack			0	0.00			0	0.00			0	0.00			0	0.00	0.00	213.72	0.00
105	44122027-FO-P01	FOLDER, PRESSBOARD, size: 240mm x 370mm (-5mm)	box		60	60	44,803.20			0	0.00			0	0.00			0	0.00	60.00	746.72	44,803.20
106	44122011-FO-To3	FOLDER, TAGBOARD, for A4 size documents	pack			0	0.00			0	0.00			0	0.00			0	0.00	0.00	217.36	0.00
107	44122011-FO-To4	FOLDER, TAGBOARD, for legal size documents	pack		50	50	13,981.76			0	0.00		50	50	13,981.76			0	0.00	100.00	279.64	27,963.52
108	44122008-IT-To1	INDEX TAB, self-adhesive, transparent	box		25	25	1,296.88			0	0.00		25	25	1,296.88			0	0.00	50.00	51.88	2,593.76
109	4411515-MF-B02	MAGAZINE FILE BOX, LARGE size, made of chipboard	piece		50	50	2,080.00			0	0.00		50	50	2,080.00			0	0.00	100.00	41.60	4,160.00
110	44121716-MA-F01	MARKER, FLUORESCENT, 3 assorted colors per set	set		200	200	7,446.40		200	200	7,446.40		200	200	7,446.40		200	200	7,446.40	800.00	37.23	29,785.60
111	44121708-MW-B01	MARKER, whiteboard, black, felt tip, bullet type	piece		100	100	1,030.64			0	0.00		100	100	1,030.64			0	0.00	200.00	10.31	2,061.28
112	44121708-MW-B02	MARKER, whiteboard, blue, felt tip, bullet type	piece		100	100	1,030.64			0	0.00		100	100	1,030.64			0	0.00	200.00	10.31	2,061.28
113	44121708-MW-B03	MARKER, whiteboard, red, felt tip, bullet type	piece		50	50	515.32			0	0.00		50	50	515.32			0	0.00	100.00	10.31	1,030.64
114	44121708-MP-B01	MARKER, PERMANENT, bullet type, black	piece		200	200	1,930.24		200	200	1,930.24		200	200	1,930.24		200	200	1,930.24	800.00	9.65	7,720.96
115	44121708-MP-B02	MARKER, PERMANENT, bullet type, blue	piece		200	200	1,930.24		200	200	1,930.24		200	200	1,930.24		200	200	1,930.24	800.00	9.65	7,720.96
116	44121708-MP-B03	MARKER, PERMANENT, bullet type, red	piece		50	50	482.56		30	30	289.54		50	50	482.56		30	30	289.54	160.00	9.65	1,544.19
117	44122104-PC-G01	PAPER CLIP, vinyl/plastic coat, length: 32mm min	box		300	300	1,794.00		300	300	1,794.00		300	300	1,794.00		300	300	1,794.00	1,200.00	5.98	7,176.00
118	44122104-PC-J02	PAPER CLIP, vinyl/plastic coat, length: 48mm min	box		400	400	5,096.00		400	400	5,096.00		400	400	5,096.00		400	400	5,096.00	1,600.00	12.74	20,384.00
119	44121706-PE-L01	PENCIL, lead, w/ eraser, wood cased, hardness: HB	box		30	30	623.69			0	0.00		30	30	623.69			0	0.00	60.00	20.79	1,247.38
120	44122037-RB-P10	RING BINDER, 80 rings, plastic, 32mm x 1.12m	bundle				0.00			0	0.00			0	0.00			0	0.00	0.00	201.64	0.00
121	44122101-RU-B01	RUBBER BAND, 70mm min lay flat length (#18)	box				0.00		80	80	7,737.60			0	0.00		80	80	7,737.60	160.00	96.72	15,475.20
122	44121905-SP-F01	STAMP PAD, FELT, bed dimension: 60mm x 100mm min	piece		25	25	691.60			0	0.00		25	25	691.60			0	0.00	50.00	27.66	1,383.20
123	44121612-BL-H01	CUTTER BLADE, for heavy duty cutter	piece				0.00			0	0.00			0	0.00			0	0.00	0.00	11.77	0.00
124	44121612-CU-H01	CUTTER KNIFE, for general purpose	piece				0.00			0	0.00			0	0.00			0	0.00	0.00	27.40	0.00
125	44103202-DS-M01	DATING AND STAMPING MACHINE, heavy duty	piece				0.00			0	0.00			0	0.00			0	0.00	0.00	478.38	0.00
126	44121619-PS-M01	PENCIL SHARPENER, manual, single cutter head	piece				0.00			0	0.00			0	0.00			0	0.00	0.00	187.20	0.00
127	44101602-PU-P01	PUNCHER, paper, heavy duty, with two hole guide	piece		75	75	9,896.64		75	75	9,896.64		75	75	9,896.64		75	75	9,896.64	300.00	131.96	39,586.56
128	44121618-SS-S01	SCISSORS, symmetrical, blade length: 65mm min	pair		75	75	1,170.00		75	75	1,170.00		75	75	1,170.00		75	75	1,170.00	300.00	15.60	4,680.00
129	44121615-ST-S01	STAPLER, STANDARD TYPE, load cap: 200 staples min	piece		100	100	8,216.00		100	100	8,216.00		100	100	8,216.00		100	100	8,216.00	400.00	82.16	32,864.00
130	44121615-ST-B01	STAPLER, BINDER TYPE, heavy duty, desktop	unit		10	10	8,788.00		10	10	8,788.00		10	10	8,788.00		10	10	8,788.00	40.00	878.80	35,152.00

131	44121613-SR-P01	STAPLE REMOVER, PLIER-TYPE	piece			0	0.00		150	150	2,726.88			0	0.00		150	150	2,726.88	300.00	18.18	5,453.76
132	44121605-TD-T01	TAPE DISPENSER, TABLE TOP, for 24mm width tape	piece			0	0.00		40	40	2,233.09			0	0.00	40	40	2,233.09	80.00	55.83	4,466.18	
133	44101602-PB-M01	BINDING AND PUNCHING MACHINE, binding cap: 50mm	unit			0	0.00	1		1	10,400.00			0	0.00	1	1	10,400.00	2.00	10,400.00	20,800.00	
134	44101807-CA-C01	CALCULATOR, compact, 12 digits	unit			0	0.00	10		10	1,352.00			0	0.00	10	10	1,352.00	20.00	135.20	2,704.00	
135	44101714-FX-M01	FACSIMILE MACHINE, uses thermal paper	unit			0	0.00	3		3	14,133.60	3		3	14,133.60		0	0.00	6.00	4,711.20	28,267.20	
136	44101601-PT-M01	PAPER TRIMMER/CUTTING MACHINE, max paper size: B4	unit			5	5	40,440.40		0	0.00			0	0.00		0	0.00	5.00	8,088.08	40,440.40	
137	44101603-PS-M01	PAPER SHREDDER, cutting width: 3mm-4mm (Entry Level)	unit			3	3	17,097.60		0	0.00			0	0.00		0	0.00	3.00	5,699.20	17,097.60	
138	44101603-PS-M02	PAPER SHREDDER, cutting width: 3mm-4mm (Mid-Level)	unit			0	0.00			0	0.00			0	0.00		0	0.00	0.00	0.00	0.00	
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139	44103109-BR-D05	DRUM CART, BROTHER DR-3455	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	6,864.00	0.00
140	44103105-CA-C04	INK CART, CANON CL-741, Col.	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	1,001.52	0.00
141	44103105-CA-C02	INK CART, CANON CL-811, Colored	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	1,029.60	0.00
142	44103105-CA-B04	INK CART, CANON PG-740, Black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	754.00	0.00
143	44103105-CA-B02	INK CART, CANON PG-810, Black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	780.00	0.00
144	44103105-EP-B17	INK CART, EPSON C13T664100 (T6641), Black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	254.80	0.00
145	44103105-EP-C17	INK CART, EPSON C13T664200 (T6642), Cyan	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	254.80	0.00
146	44103105-EP-M17	INK CART, EPSON C13T664300 (T6643), Magenta	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	254.80	0.00
147	44103105-EP-Y17	INK CART, EPSON C13T664400 (T6644), Yellow	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	254.80	0.00
148	44103105-HP-B40	INK CART, HP C2P04AA (HP62) Black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00
149	44103105-HP-T40	INK CART, HP C2P06AA (HP62) Tri-color	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00
150	44103105-HP-B09	INK CART, HP C9351AA, (HP21), Black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	658.32	0.00
151	44103105-HP-T10	INK CART, HP C9352AA, (HP22), Tri-color	cart			1	1	745.68		0	0.00			0	0.00			0	0.00	1.00	745.68	745.68
152	44103105-HP-T30	INK CART, HP C9363WA, (HP97), Tri-color	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	1,492.40	0.00
153	44103105-HP-P48	INK CART, HP C9397A (HP72) 69ml Photo Black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	1,996.80	0.00
154	44103105-HP-C48	INK CART, HP C9398A (HP72) 69ml Cyan	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	1,996.80	0.00
155	44103105-HP-M48	INK CART, HP C9399A (HP72) 69ml Magenta	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	1,996.80	0.00
156	44103105-HP-Y48	INK CART, HP C9400A (HP72) 69ml Yellow	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	1,996.80	0.00
157	44103105-HP-G48	INK CART, HP C9401A (HP72) 69ml Gray	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	1,996.80	0.00
158	44103105-HP-B48	INK CART, HP C9403A (HP72) 130ml Matte Black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	3,016.00	0.00
159	44103105-HP-B17	INK CART, HP CC640WA, (HP60), Black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	650.00	0.00
160	44103105-HP-T17	INK CART, HP CC643WA, (HP60), Tri-color	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	766.48	0.00
161	44103105-HP-B35	INK CART, HP CD887AA, (HP703), Black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	339.04	0.00
162	44103105-HP-T35	INK CART, HP CD888AA, (HP703), Tri-color	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	339.04	0.00

53	44103105-HX-C40	INK CART, HP CD972AA, (HP 920XL), Cyan	cart				0	0.00				0	0.00				0	0.00	0.00	629.20	0.00		
54	44103105-HX-M40	INK CART, HP CD973AA, (HP 920XL), Magenta	cart				0	0.00				0	0.00				0	0.00	0.00	629.20	0.00		
55	44103105-HX-Y40	INK CART, HP CD974AA, (HP 920XL), Yellow	cart				0	0.00				0	0.00				0	0.00	0.00	629.20	0.00		
56	44103105-HX-B40	INK CART, HP CD975AA, (HP 920XL), Black	cart				0	0.00				0	0.00				0	0.00	0.00	1,242.80	0.00		
57	44103105-HP-B20	INK CART, HP CH561WA, (HP61), Black	cart				0	0.00				0	0.00				0	0.00	0.00	644.80	0.00		
58	44103105-HP-T20	INK CART, HP CH562WA, (HP61), Tricolor	cart				0	0.00				0	0.00				0	0.00	0.00	826.80	0.00		
59	44103105-HP-B49	INK CART, HP CH565A (HP82) Black	cart				0	0.00				0	0.00				0	0.00	0.00	1,872.00	0.00		
70	44103105-HP-C49	INK CART, HP CH566A (HP82) Cyan	cart				0	0.00				0	0.00				0	0.00	0.00	1,300.00	0.00		
71	44103105-HP-M49	INK CART, HP CH567A (HP82) Magenta	cart				0	0.00				0	0.00				0	0.00	0.00	1,300.00	0.00		
72	44103105-HP-Y49	INK CART, HP CH568A (HP82) Yellow	cart				0	0.00				0	0.00				0	0.00	0.00	1,300.00	0.00		
73	44103105-HX-B43	INK CART, HP CN045AA, (HP950XL), Black	cart				0	0.00				0	0.00				0	0.00	0.00	1,554.80	0.00		
74	44103105-HX-C43	INK CART, HP CN046AA, (HP951XL), Cyan	cart				0	0.00				0	0.00				0	0.00	0.00	1,175.20	0.00		
75	44103105-HX-M43	INK CART, HP CN047AA, (HP951XL), Magenta	cart				0	0.00				0	0.00				0	0.00	0.00	1,180.40	0.00		
76	44103105-HX-Y43	INK CART, HP CN048AA, (HP951XL), Yellow	cart				0	0.00				0	0.00				0	0.00	0.00	1,180.40	0.00		
77	44103105-HP-B36	INK CART, HP CN692AA, (HP704), Black	cart			10	10	3,390.40				0	0.00		10	10	3,390.40		0	0.00	20.00	339.04	6,780.80
78	44103105-HP-T36	INK CART, HP CN693AA, (HP704), Tricolor	cart			10	10	3,390.40				0	0.00		10	10	3,390.40		0	0.00	20.00	339.04	6,780.80
79	44103105-HP-B33	INK CART, HP CZ107AA, (HP678), Black	cart			10	10	3,390.40				0	0.00		10	10	3,390.40		0	0.00	20.00	339.04	6,780.80
180	44103105-HP-T33	INK CART, HP CZ108AA, (HP678), Tricolor	cart			10	10	3,390.40				0	0.00		10	10	3,390.40		0	0.00	20.00	339.04	6,780.80
181	44103105-HP-B42	INK CART, HP CZ121A (HP685A), Black	cart				0	0.00				0	0.00				0	0.00	0.00	366.08	0.00		
182	44103105-HP-C33	INK CART, HP CZ122A (HP685A), Cyan	cart				0	0.00				0	0.00				0	0.00	0.00	249.60	0.00		
183	44103105-HP-M33	INK CART, HP CZ123A (HP685A), Magenta	cart				0	0.00				0	0.00				0	0.00	0.00	249.60	0.00		
184	44103105-HP-Y33	INK CART, HP CZ124A (HP685A), Yellow	cart				0	0.00				0	0.00				0	0.00	0.00	249.60	0.00		
185	44103105-HP-T43	INK CART, HP F6V26AA (HP680) Tricolor	cart				0	0.00				0	0.00				0	0.00	0.00	403.83	0.00		
186	44103105-HP-B43	INK CART, HP F6V27AA (HP680) Black	cart				0	0.00				0	0.00				0	0.00	0.00	403.83	0.00		
187	44103105-HP-C50	INK CART, HP Lo551AA (HP955) Cyan Original	cart				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00		
188	44103105-HP-M50	INK CART, HP Lo554AA (HP955) Magenta Original	cart				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00		
189	44103105-HP-Y50	INK CART, HP Lo557AA (HP955) Yellow Original	cart				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00		
190	44103105-HP-B50	INK CART, HP Lo560AA (HP955) Black Original	cart				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00		
191	44103105-HX-C48	INK CART, HP Lo563AA (HP955XL) Cyan Original	cart				0	0.00				0	0.00				0	0.00	0.00	1,277.76	0.00		
192	44103105-HX-M48	INK CART, HP Lo566AA (HP955XL) Magenta Original	cart				0	0.00				0	0.00				0	0.00	0.00	1,277.76	0.00		
193	44103105-HX-Y48	INK CART, HP Lo569AA (HP955XL) Yellow Original	cart				0	0.00				0	0.00				0	0.00	0.00	1,277.76	0.00		
194	44103105-HX-B48	INK CART, HP Lo572AA (HP955XL) Black Original	cart				0	0.00				0	0.00				0	0.00	0.00	1,737.02	0.00		
195	44103105-HP-C51	INK CART, HP T6L89AA (HP905) Cyan Original	cart				0	0.00				0	0.00				0	0.00	0.00	453.62	0.00		

16	44103105-HP-M51	INK CART, HP T6L93AA (HP905) Magenta Original	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	453.62	0.00	
17	44103105-HP-Y51	INK CART, HP T6L97AA (HP905) Yellow Original	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	453.62	0.00	
18	44103105-HP-B51	INK CART, HP T6M01AA (HP905) Black Original	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	741.28	0.00	
19	44103105-HX-C49	INK CART, HP T6M05AA (HP905XL) Cyan Original	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00	0.00
20	44103105-HX-M49	INK CART, HP T6M09AA (HP905XL) Magenta Original	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00	0.00
01	44103105-HX-Y49	INK CART, HP T6M13AA (HP905XL) Yellow Original	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00	0.00
02	44103105-HX-B49	INK CART, HP T6M17AA (HP905XL) Black Original	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00	0.00
03	44103112-EP-R05	RIBBON CART, EPSON C13S015516 (#8750), Black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	76.75	0.00	0.00
04	44103112-EP-R07	RIBBON CART, EPSON C13S015531 (S015086), Black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	724.88	0.00	0.00
05	44103112-EP-R13	RIBBON CART, EPSON C13S015632, Black, forLX-310	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	75.92	0.00	0.00
106	44103103-BR-B03	TONER CART, BROTHER TN-2025, Black	cart		5	5	12,781.60			0	0.00		5	5	12,781.60			0	0.00	10.00	2,556.32	25,563.20	0.00
107	44103103-BR-B04	TONER CART, BROTHER TN-2130, Black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	1,820.00	0.00	0.00
108	44103103-BR-B05	TONER CART, BROTHER TN-2150, Black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	2,615.60	0.00	0.00
109	44103103-BR-B09	TONER CART, BROTHER TN-3320, Black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	2,941.95	0.00	0.00
110	44103103-BR-B11	TONER CART, BROTHER TN-3350, Black, for HL5450DN (CU Printer)	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	4,288.54	0.00	0.00
111	44103103-HP-B12	TONER CART, HP CB435A, Black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	2,857.92	0.00	0.00
112	44103103-HP-B14	TONER CART, HP CB540A, Black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	3,312.40	0.00	0.00
113	44103103-HP-B18	TONER CART, HP CE255A, Black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	6,791.20	0.00	0.00
114	44103103-HP-B21	TONER CART, HP CE278A, Black	cart	20	20	63,585.60		20	20	63,585.60		25	25	79,482.00		25	25	79,482.00	90.00	3,179.28	286,135.20	0.00	0.00
115	44103103-HP-B22	TONER CART, HP CE285A (HP85A), Black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	2,953.60	0.00	0.00
116	44103103-HP-B23	TONER CART, HP CE310A, Black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	2,386.80	0.00	0.00
117	44103103-HP-C23	TONER CART, HP CE311A, Cyan	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	2,490.80	0.00	0.00
118	44103103-HP-Y23	TONER CART, HP CE312A, Yellow	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	2,490.80	0.00	0.00
119	44103103-HP-M23	TONER CART, HP CE313A, Magenta	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	2,490.80	0.00	0.00
120	44103103-HP-B24	TONER CART, HP CE320A, Black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	2,854.80	0.00	0.00
121	44103103-HP-C24	TONER CART, HP CE321A, Cyan	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	3,010.80	0.00	0.00
122	44103103-HP-Y24	TONER CART, HP CE322A, Yellow	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	3,010.80	0.00	0.00
123	44103103-HP-M24	TONER CART, HP CE323A, Magenta	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	3,010.80	0.00	0.00
124	44103103-HP-B25	TONER CART, HP CE390A, Black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	7,690.80	0.00	0.00
125	44103103-HP-B26	TONER CART, HP CE400A, Black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	6,754.80	0.00	0.00
126	44103103-HP-C26	TONER CART, HP CE401A, Cyan	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	9,978.80	0.00	0.00
127	44103103-HP-Y26	TONER CART, HP CE402A, Yellow	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	9,978.80	0.00	0.00
128	44103103-HP-M26	TONER CART, HP CE403A, Magenta	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	9,978.80	0.00	0.00

9	44103103-HP-B27	TONER CART, HP CE410A, (HP305), Black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	3,868.80	0.00
10	44103103-HP-C27	TONER CART, HP CE411A, (HP305), Cyan	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	5,512.00	0.00
31	44103103-HP-Y27	TONER CART, HP CE412A, (HP305), Yellow	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	5,512.00	0.00
12	44103103-HP-M27	TONER CART, HP CE413A, (HP305), Magenta	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	5,512.00	0.00
33	44103103-HP-B28	TONER CART, HP CE505A, Black	cart	5		5	20,399.60		5	5	20,399.60		5	5	20,399.60			0	0.00	15.00	4,079.92	61,198.80
34	44103103-HX-B28	TONER CART, HP CE505X, Black, high cap	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	7,213.44	0.00
35	44103103-HP-B52	TONER CART, HP CF217A (HP17A) Black LaserJet	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	2,932.80	0.00
36	44103103-HP-B53	TONER CART, HP CF226A (HP26A) Black LaserJet	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00
37	44103103-HX-B50	TONER CART, HP CF226XC (HP26XC) Black LaserJet	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00
38	44103103-HP-B55	TONER CART, HP CF280A, LaserJet Pro M401/M425 2.7K Black	cart		15	15	75,000.00		15	15	75,000.00		15	15	75,000.00		15	15	75,000.00	60.00	5,000.00	300,000.00
39	44103103-HP-B51	TONER CART, HP CF280XC	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	6,962.80	0.00
40	44103103-HP-B56	TONER CART, HP CF281A (HP81A) Black LaserJet	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	8,640.85	0.00
41	44103103-HP-B57	TONER CART, HP CF283A (HP83A) LaserJet Black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	3,241.70	0.00
42	44103103-HX-B51	TONER CART, HP CF283XC (HP83X) Blk Contract LJ	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	3,946.80	0.00
43	44103103-HP-B58	TONER CART, HP CF287A (HP87) black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	10,051.60	0.00
44	44103103-HP-B59	TONER CART, HP CF310AC (HP826) black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00
245	44103103-HP-C59	TONER CART, HP CF311AC (HP826) cyan	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00
246	44103103-HP-Y59	TONER CART, HP CF312AC (HP826) yellow	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00
247	44103103-HP-M59	TONER CART, HP CF313AC (HP826) magenta	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00
248	44103103-HX-B52	TONER CART, HP CF325XC (HP25X) Black LaserJet	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	13,156.00	0.00
249	44103103-HP-B60	TONER CART, HP CF350A Black LJ	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	2,901.60	0.00
250	44103103-HP-C60	TONER CART, HP CF351A Cyan LJ	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	2,943.20	0.00
251	44103103-HP-Y60	TONER CART, HP CF352A Yellow LJ	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	2,943.20	0.00
252	44103103-HP-M60	TONER CART, HP CF353A Magenta LJ	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	2,943.20	0.00
253	44103103-HP-B61	TONER CART, HP CF360A (HP508A) Black LaserJet	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	7,389.20	0.00
254	44103103-HX-B53	TONER CART, HP CF360XC (HP508X) Black Contract LJ	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00
255	44103103-HP-C61	TONER CART, HP CF361A (HP508A) Cyan LaserJet	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	9,474.40	0.00
256	44103103-HX-C53	TONER CART, HP CF361XC (HP508X) Cyan Contract LJ	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00
257	44103103-HP-Y61	TONER CART, HP CF362A (HP508A) Yellow LaserJet	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	9,474.40	0.00
258	44103103-HX-Y53	TONER CART, HP CF362XC (HP508X) Yellow Contract LJ	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00
259	44103103-HP-M61	TONER CART, HP CF363A (HP508A) Magenta LaserJet	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	9,474.40	0.00
260	44103103-HX-M53	TONER CART, HP CF363XC (HP508X) Magenta Contract LJ	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00
261	44103103-HP-B62	TONER CART, HP CF400A (HP201A) Black LaserJet	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00

32	44103103-HP-C62	TONER CART, HP CF401A (HP201A) Cyan LaserJet	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00	
33	44103103-HP-Y62	TONER CART, HP CF402A (HP201A) Yellow LaserJet	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00	
34	44103103-HP-M62	TONER CART, HP CF403A (HP201A) Magenta LaserJet	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00	
35	44103103-HP-B63	TONER CART, HP CF410A (HP410A) black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	4,440.80	0.00	
36	44103103-HX-B54	TONER CART, HP CF410XC (HP410XC) black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	7,441.20	0.00	
67	44103103-HP-C63	TONER CART, HP CF411A (HP410A) cyan	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	5,049.20	0.00	
68	44103103-HX-C54	TONER CART, HP CF411XC (HP410XC) cyan	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	7,472.40	0.00	
69	44103103-HP-Y63	TONER CART, HP CF412A (HP410A) yellow	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	5,049.20	0.00	
70	44103103-HX-Y54	TONER CART, HP CF412XC (HP410XC) yellow	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	7,472.40	0.00	
171	44103103-HP-M63	TONER CART, HP CF413A (HP410A) magenta	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	5,049.20	0.00	
172	44103103-HX-M54	TONER CART, HP CF413XC (HP410XC) magenta	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	7,472.40	0.00	
173	44103103-HP-B34	TONER CART, HP Q2612A, Black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	3,164.72	0.00	
174	44103103-HP-B39	TONER CART, HP Q5942A, Black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	7,482.80	0.00	
275	44103103-HP-B48	TONER CART, HP Q7553A, Black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	3,972.80	0.00	
276	44103103-LX-B03	TONER CART, LEXMARK E360H11P, Black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	8,874.32	0.00	
277	44103103-LX-B05	TONER CART, LEXMARK T650A11P, Black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	9,630.40	0.00	
278	44103103-SA-B06	TONER CART, SAMSUNG MLT-D101S, Black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	2,641.60	0.00	
279	44103103-SA-B07	TONER CART, SAMSUNG MLT-D103S, Black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	2,912.00	0.00	
280	44103103-SA-B08	TONER CART, SAMSUNG MLT-D104S, Black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	2,444.00	0.00	
281	44103103-SA-B09	TONER CART, SAMSUNG MLT-D105L, Black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	2,787.20	0.00	
282	44103103-SA-B14	TONER CART, SAMSUNG MLT-D108S, Black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	2,745.60	0.00	
283	44103103-SA-B21	TONER CART, SAMSUNG MLT-D203E, Black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	7,124.00	0.00	
284	44103103-SA-B18	TONER CART, SAMSUNG MLT-D203L, Black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	4,617.60	0.00	
285	44103103-SA-B20	TONER CART, SAMSUNG MLT-D203U, black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	9,464.00	0.00	
286	44103103-SA-B12	TONER CART, SAMSUNG MLT-D205E, Black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	9,204.00	0.00	
287	44103103-SA-B05	TONER CART, SAMSUNG MLT-D205L, Black	cart			15	15	75,972.00		15	15	75,972.00		15	15	75,972.00		15	15	75,972.00	60.00	5,064.80	303,888.00
288	44103103-SA-B10	TONER CART, SAMSUNG SCX-D6555A, Black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	4,357.60	0.00	
289	44103103-BR-B15	TONER CARTRIDGE, BROTHER TN-3476, Blackf, for printer HL-6400DW (12,000 pages)	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	6,069.44	0.00	
290	44103103-CA-B00	TONER CARTRIDGE, CANON 324 II, for printer LBP6780x	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	13,399.36	0.00	

**Audio and Visual Equipment and Supplies**

291	45121517-DO-C01	DOCUMENT CAMERA, 3.2M pixels	unit			0	0.00			0	0.00			0	0.00			0	0.00	0.00	28,860.00	0.00
292	45111609-MM-P01	MULTIMEDIA PROJECTOR, 4000 min ANSI Lumens	unit			0	0.00			0	0.00			0	0.00			0	0.00	0.00	18,616.00	0.00

**Map of Accessories**

13	55121905-PH-F01	PHILIPPINE NATIONAL FLAG, 100% polyester	piece			0	0.00			0	0.00			0	0.00			0	0.00	0.00	319.28	0.00
Printed Publications																						
14	55101524-RA-H01	HANDBOOK (RA 9184), 7th Edition	book		5	5	231.40			0	0.00			0	0.00			0	0.00	5.00	46.28	231.40
Fire Fighting Equipment																						
35	46191601-FE-M01	FIRE EXTINGUISHER, DRY CHEMICAL, 4.5kgs	unit			0	0.00			0	0.00			0	0.00			0	0.00	0.00	1,144.00	0.00
36	46191601-FE-H01	FIRE EXTINGUISHER, PURE HCFC 123, 4.5kgs	unit		5	5	24,960.00	5		5	24,960.00			0	0.00			0	0.00	10.00	4,992.00	49,920.00
Consumer Electronics																						
97	52161535-DV-R01	DIGITAL VOICE RECORDER, memory: 4GB (expandable)	unit		2	2	13,656.28			0	0.00			0	0.00			0	0.00	2.00	6,828.14	13,656.28
Furniture and Furnishings																						
98	56101504-CM-B01	CHAIR, monobloc, beige, with backrest, w/o armrest	piece			0	0.00			0	0.00			0	0.00			0	0.00	0.00	262.60	0.00
99	56101504-CM-W01	CHAIR, monobloc, white, with backrest, w/o armrest	piece			0	0.00			0	0.00			0	0.00			0	0.00	0.00	262.60	0.00
100	56101519-TM-S01	TABLE, MONOBLOC, WHITE, 889 x 889mm (35" x 35")min	unit			0	0.00			0	0.00			0	0.00			0	0.00	0.00	1,326.00	0.00
101	56101519-TM-S02	TABLE, MONOBLOC, BEIGE, 889 x 889mm (35" x 35")min	unit			0	0.00			0	0.00			0	0.00			0	0.00	0.00	1,326.00	0.00
Tools and Crafts Equipment and Accessories and Supplies																						
102	60121413-CB-P01	CLEARBOOK, 20 transparent pockets, for A4 size	piece			0	0.00			0	0.00			0	0.00			0	0.00	0.00	39.78	0.00
103	60121413-CB-P02	CLEARBOOK, 20 transparent pockets, for LEGAL size	piece			0	0.00			0	0.00			0	0.00			0	0.00	0.00	42.38	0.00
104	60121534-ER-P01	ERASER, PLASTIC/RUBBER, for pencil draft/writing	piece			0	0.00			0	0.00			0	0.00			0	0.00	0.00	4.42	0.00
305	60121524-SP-C01	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	piece	500		500	17,305.60	400		400	13,844.48	500		500	17,305.60	400		400	13,844.48	1,800.00	34.61	62,300.16
306	60121524-SP-C02	SIGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip	piece	500		500	17,305.60	400		400	13,844.48	500		500	17,305.60	400		400	13,844.48	1,800.00	34.61	62,300.16
307	60121524-SP-C03	SIGN PEN, RED, liquid/gel ink, 0.5mm needle tip	piece	300		300	10,383.36	300		300	10,383.36	300		300	10,383.36	200		200	6,922.24	1,100.00	34.61	38,072.32
308	6012124-WR-P01	WRAPPING PAPER, kraft, 65gsm (-5%)	pack			0	0.00			0	0.00			0	0.00			0	0.00	0.00	129.67	0.00
SOFTWARE																						
1	43230000-SFT-001	Business function specific software	license			0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
2	43230000-SFT-002	Finance accounting and enterprise resource planning ERP software	license			0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
3	43230000-SFT-003	Computer game or entertainment software	license			0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
4	43230000-SFT-004	Content authoring and editing software	license			0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
5	43230000-SFT-005	Content management software	license			0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
6	43230000-SFT-006	Data management and query software	license			0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
7	43230000-SFT-007	Development software	license			0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
8	43230000-SFT-008	Educational or reference software	license			0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
9	43230000-SFT-009	Industry specific software	license			0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
10	43230000-SFT-010	Network applications software	license			0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
11	43230000-SFT-011	Network management software	license			0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00

12	43230000-SFT-012	Networking software	license				0	0.00				0	0.00				0	0.00			0	0.00	0.00			0.00
13	43230000-SFT-013	Operating environment software	license				0	0.00				0	0.00				0	0.00			0	0.00	0.00			0.00
14	43230000-SFT-014	Security and protection software	license				0	0.00				0	0.00				0	0.00			0	0.00	0.00			0.00
15	43230000-SFT-015	Utility and device driver software	license				0	0.00				0	0.00				0	0.00			0	0.00	0.00			0.00
16	43230000-SFT-016	Information exchange software	license				0	0.00				0	0.00				0	0.00			0	0.00	0.00			0.00

**OTHER SOFTWARE**

1							0	0.00				0	0.00				0	0.00			0	0.00	0.00			0.00
2							0	0.00				0	0.00				0	0.00			0	0.00	0.00			0.00
3							0	0.00				0	0.00				0	0.00			0	0.00	0.00			0.00

**PASSENGER AIR TRANSPORTATION**

1	7811501-GFA-001	* Airline Ticket	ticket				0	0.00				0	0.00				0	0.00			0	0.00	0.00			0.00
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**PART II. OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)**

**COMMON ELECTRICAL SUPPLIES**

1		Circular Lamp, 22 watts	piece		10		10	850.00				0	0.00		10		10	850.00			0	0.00	20.00	85.00		1,700.00
2		Circular Lamp, 32 watts	piece		10		10	1,250.00				0	0.00		10		10	1,250.00			0	0.00	20.00	125.00		2,500.00
3		Male Rubber Plug	piece		20		20	420.00		30		30	630.00		30		30	630.00		20		20	420.00	100.00	21.00	2,100.00
		Telephone wire, 4C	piece		3		3	2,385.00				0	0.00		3		3	2,385.00			0	0.00	6.00	795.00		4,770.00
		Switch Light	piece		40		40	2,080.00				0	0.00				0	0.00			0	0.00	40.00	52.00		2,080.00

**COMMON OFFICE EQUIPMENT**

1		Stapler Binder Type, Heavy Duty	piece		3		3	5,399.70		3		3	5,399.70				0	0.00			0	0.00	6.00	1,799.90		10,799.40	
2		Metal Ink for numbering machine, black	piece				0	0.00		10		10	1,500.00			10		10	1,500.00			10	1,500.00	20.00	150.00		3,000.00
3		Paste 200g	jar		100		100	3,000.00		100		100	3,000.00		100		100	3,000.00		100		100	3,000.00	400.00	30.00		12,000.00
		Fastener Heavy Duty			150		150	13,500.00		100		100	9,000.00		150		150	13,500.00		100		100	9,000.00	500.00	90.00		45,000.00
		Filing Box 24"x15"x10.5	piece		600		600	45,000.00		600		600	45,000.00		600		600	45,000.00		600		600	45,000.00	2,400.00	75.00		180,000.00

**COMMON OFFICE SUPPLIES**

1		Ballpen, black					0	0.00		1200		1200	12,000.00				0	0.00		1200		1200	12,000.00	2,400.00	10.00		24,000.00
2		Ballpen, blue			500			0.00		1000		1200	12,000.00		500			0.00		1200		1200	12,000.00	2,400.00	10.00		24,000.00
3		Ballpen, red			250			0.00		250		600	6,000.00		250			0.00		600		600	6,000.00	1,200.00	10.00		12,000.00
		Barcode Ribbon/Sticker, 4.0W x 3.0L			100		100	90,000.00		200		200	180,000.00		100		100	90,000.00		200		200	180,000.00	600.00	900.00		540,000.00
		Barcode Ribbon/Sticker, 2.0W x 1.0L			50		50	50,000.00		50		50	50,000.00		50		50	50,000.00		50		50	50,000.00	200.00	1,000.00		200,000.00

**COMMON JANITORIAL SUPPLIES**

1							0	0.00				0	0.00				0	0.00			0	0.00	0.00			0.00
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2					0	0.00			0	0.00				0	0.00			0	0.00	0.00		0.00
3					0	0.00			0	0.00				0	0.00			0	0.00	0.00		0.00
					0	0.00			0	0.00				0	0.00			0	0.00	0.00		0.00
					0	0.00			0	0.00				0	0.00			0	0.00	0.00		0.00

**Office Equipment and Accessories**

1	Rapid Print 5650 Ribbon	piece			0	0.00	10		10	15,000.00				0	0.00	10		10	15,000.00	20.00	1,500.00	30,000.00
2	Door Signage wood	piece		70	70	49,000.00		70	70	49,000.00		70	70	49,000.00		70	70	49,000.00	280.00	700.00	196,000.00	
3	Self Inking stamp (customize)	piece		30	30	36,000.00		30	30	36,000.00		30	30	36,000.00		30	30	36,000.00	120.00	1,200.00	144,000.00	
4	Envelope brown with OSG print	box		30	30	45,000.00			0	0.00		30	30	45,000.00			0	0.00	60.00	1,500.00	90,000.00	
5	Receiving Machine w/ OSG logo, date	piece			0	0.00	1		1	80,000.11				0	0.00			0	0.00	1.00	80,000.11	80,000.11

**Office Supplies**

1	Stamp Pad Dater Ink, Red	bottle		15	15	2,100.00		15	15	2,100.00		15	15	2,100.00		15	15	2,100.00	60.00	140.00	8,400.00	
2	Stamp Pad Dater Ink, Black	bottle		15	15	2,100.00		15	15	2,100.00		15	15	2,100.00		15	15	2,100.00	60.00	140.00	8,400.00	
3	ID Lace, in different colors	piece			0	0.00	500		500	15,000.00				0	0.00	500		500	15,000.00	1,000.00	30.00	30,000.00
4	Envelope, white and brown w/ RA9417 mail & Returned card	box		80	80	120,000.00			0	0.00		80	80	120,000.00			0	0.00	160.00	1,500.00	240,000.00	
5	Hiti CS200e ID Ribbon, YMCKO-400 w/o PVC	box			0	0.00	1		1	6,800.00				0	0.00	1		1	6,800.00	2.00	6,800.00	13,600.00

**Audio and visual presentation and composing equipment**

1					0	0.00			0	0.00				0	0.00			0	0.00	0.00		0.00
2					0	0.00			0	0.00				0	0.00			0	0.00	0.00		0.00
3					0	0.00			0	0.00				0	0.00			0	0.00	0.00		0.00
					0	0.00			0	0.00				0	0.00			0	0.00	0.00		0.00
					0	0.00			0	0.00				0	0.00			0	0.00	0.00		0.00

**Photographic or filming or video equipment**

1					0	0.00			0	0.00				0	0.00			0	0.00	0.00		0.00
2					0	0.00			0	0.00				0	0.00			0	0.00	0.00		0.00
3					0	0.00			0	0.00				0	0.00			0	0.00	0.00		0.00
					0	0.00			0	0.00				0	0.00			0	0.00	0.00		0.00
					0	0.00			0	0.00				0	0.00			0	0.00	0.00		0.00

**Cleaning Equipment and Supplies**

1	Powder Soap	pack		15	15	6,225.00		15	15	6,225.00		15	15	6,225.00		15	15	6,225.00	60.00	415.00	24,900.00
2	Car Air Freshener	can		60	60	16,800.00		60	60	16,800.00		60	60	16,800.00		60	60	16,800.00	240.00	280.00	67,200.00
3	Fabric Conditioner, 900ml	piece		15	15	3,000.00		15	15	3,000.00		15	15	3,000.00		15	15	3,000.00	60.00	200.00	12,000.00
4	Liquid Wax	piece		15	15	3,300.00		15	15	3,300.00		15	15	3,300.00		15	15	3,300.00	60.00	220.00	13,200.00